LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 21 OCTOBER 2026 AT 7PM

Present: **Councillors**
J Patrinos (Chairman)
M Care (Vice Chair)
A Hobbs

Not on Committee: B Peacock

Officers: Town Clerk, Town Council Secretary and Marketing and Communications Officer

Absent: R Vander

153/26 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Councillors Atherton, Logan, Pugsley and Rodway

154/26 PUBLIC QUESTION TIME
There were no Members of the Public present.

155/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS
None were received.

156/26 MINUTES
RESOLVED:
That minutes of the Policy & Finance Committee Meeting held on Wednesday 16 September 2026 be confirmed and signed by the Chairman as a true and correct record.

157/26 MATTERS UNDER DELEGATED POWERS

a. INCOME & EXPENDITURE REPORT – September 2026
Committee **RESOLVED** to adopt the September 2026 Income & Expenditure report.

There were other queries on:
- Public Conveniences contract cleaning
- Toilet income
- Mooring fees

b. BALANCE SHEET – Month 6
Committee **RESOLVED** to receive the Balance Sheet for Month 6.

c. ELECTRONIC TRANSACTIONS for Payment
Committee **RESOLVED** to authorise Finance Officer to make payments as listed in the report. There were questions on:
- Parking tickets

d. QUARTERLY MONITORING REPORT
Finance officer submitted figures to committee.

DRAFT

158/26 MATTERS FOR RECOMMENDATION

a. **Heads of Terms and Associated Paperwork**
Has been received and relates to Bottom Meadow toilets freehold transfer, and this also includes the storage room next to the toilets/ Committee **RECOMMENDED** to authorise Town Clerk to sign and return.

b. Town Hall Hire Pricing
Marketing and Communications Officer presented the updated and simplified pricing structure for Weddings at Town Hall. Committee unanimously **RECOMMENDED** to adopt and proceed.

Marketing and Communications Officer left the meeting.

c. Refurbishment of the Town Hall Heating Panels
Councillor Peacock spoke about engaging a local wood turner to overhaul the panels in the main hall and on mezzanine, who submitted an invoice purely for materials. Cpuncillor Peacock spoke to committee about his skill, and requested that Council offer him £250 per week (he did three weeks work on these panels). It was
RECOMMENDED
Paying the wood turner a total amount (including costs) of £750.

d. Budget 2027-28
A discussion took place on various requests for inclusion In next years budget, and a priority is the play areas. It was
RECOMMENDED
Committee are happy to agree with the figures that Finance Officer has laid out, prior to consideration by Full Council.

e. **Manor House Update**.
Stags have informed Town Clerk of the reduction in asking price from £350,000 to £250,000, and they are hopeful of more positive action

159/26 MATTERS FOR INFORMATION

a. Letter from ENPA to Fairholme Hotel
Regarding the bulges in the wall below the hotel, on Westerway path, recommending a qualified person assess these.

The meeting closed at 8.20 pm Chairman

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