LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD IN LYNTON TOWN HALL ON WEDNESDAY 14 OCTOBER 2026 AT 7.00PM

Present: **Councillors**
L Logan (Chair)
T Manning (Deputy Chair)
A Hobbs
B Peacock
A Rodway
L Wakeham

Not on Committee: V Pugsley
R Vander

Officers: Town Clerk and Town Council Secretary

146/26 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Councillors Care (although not on this committee), Patrinos and Richards.

147/26 PUBLIC QUESTION TIME
There was one member of the public present, who spoke about street cleaning.

148/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS
None received.

149/26 MINUTES
RESOLVED:
That minutes of Estates & Amenities Committee Meeting held on 9 September 2026, be confirmed and signed by the Chairman as a true and correct record.

150/26 MATTERS UNDER DELEGATED POWERS
Planning
EXM/26/234/HH – 9 Tors Road, Lynmouth
Retrospective planning for a porch extension to existing dwelling. It was
RESOLVED
To have no objection to the application

EXM/26/224/LBC – Ye old Cottage, Road from Dean Farm to Cherrybridge Cross Barbrook
Listed Building Consent for the proposed internal minor alterations removing modern fabric. It was
RESOLVED
To support the application.

151/26 MATTERS FOR RECOMMENDATION

a. **Current Works Schedule**
Committee ratified prioritisation of works and associated costs.
Other items raised were:
- Path clearance behind Manor House
- Ivy at back of Town hall
- Gardens at both sides of the Town Hall

b. **Manor House Update**
Town Clerk received an update email from the Agent who informed there has been a steady level of interest but no developments as yet.

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c. In-Post Locker Facility
A resident approached Councillor Manning about this subject, which has been brought to Council in previous years. It was discussed about the positioning of these lockers could be by Bottom Meadow toilets and the next step would be to have a site visit to determine whether this is a suitable location. There can be more than one site for the lockers as long as they are 200m apart. It was
RECOMMENDED
To move forward with this project, and investigate further.

d. New Staff member
Councillor Logan brought this item to committee and he felt an extra person, whether full time or seasonal, would assist the workforce in keeping on top of their work. There was an in depth discussion on this subject and it was
RECOMMENDED
In the first instance the work force's rota's will be looked at by the Personnel Committee and will include their weekend hours and their contracted duties that need to be fulfilled weekly.

e. Budget 2027-28
In line with Standing Orders, Town Clerk reminded Chair of Estates to work on his budget requirements. Some suggestions were:

- Replacement play equipment – Bottom Meadow (new ear marked reserve will be set up
- Town Hall budget to be increased
- Increase for new cemetery ground works.

f. Car Boot Sale Thanks
Twinning Association have sent in thanks to Council for their use of the Manor Green for the car boot sale in August. Dates have yet to be decided for next year and it was
RECOMMENDED
Town Clerk will liaise directly with the Twinning Association for next years dates.

152/26 MATTERS FOR INFORMATION

a. Planning Decisions:
EXM/26/174/FULL – Lyn House, Lynway, Lynton
Listed Building Consent for the proposed repair and replacement of roof together with repointing of 1 no. chimney stack and replacement of 3 no. chimney stacks.
APPLICATION APPROVED WITH CONDITIONS

EXM/26/175/LBC – Lyn House, Lynway, Lynton
Proposed repair and replacement of roof together with repointing of 1 no. chimney stack and replacement of 3 no. chimney stacks.
APPLICATION APPROVED WITH CONDITIONS

EXM/26/181/HH – 2 Costain Villas, Park Street, Lynton

Demolition of uPVC conservatory to the rear of the property and construction of a rear and side block work extension with slate roofing and hanging slates on gable end, uPVC timber effect windows and doors to match existing and the installation of solar panels.
APPLICATION APPROVED WITH CONDITIONS

b. Exmoor National Park Authority consultation on new Exmoor signs – Public access and livestock

A consultation is running on proposed new signage for access land and public rights of way

The meeting closed 8.05 pm. Chairman