

LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall
Lee Road
Lynton
EX35 6HT

Date: 11 September 2026

PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held at Lynton Town Hall on **Wednesday 16 September at 7pm.**

Yours sincerely

Kevin A Harris
Town Clerk

To:	Councillors
	J Patrinos (Chair)
	M Care (Vice Chair)
	J Atherton
	A Hobbs
	L Logan
	V Pugsley
	A Rodway
	R Vander

Members of the public may attend this meeting during discussion of Part 1 of the Agenda. Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

AGENDA

- 1. APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
- 2. PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
- 3. DECLARATION of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

4. MINUTES

To confirm the minutes of a meeting held on Wednesday 15 July 2026 as previously circulated.

5. MATTERS UNDER DELEGATED POWERS

- a. **INCOME & EXPENDITURE REPORT – July and August 2026**
Committee to adopt the July and August 2026 Income & Expenditure reports.
- b. **BALANCE SHEET – Months 4 and 5**
Committee to receive the Balance Sheet for Months 4 and 5
- c. **ELECTRONIC TRANSACTIONS for Payment**
Committee to authorise Finance Officer to make payments as listed in the report.
- d. **QUARTERLY MONITORING REPORT**
Committee to receive the quarterly monitoring report.

6. MATTERS FOR RECOMMENDATION

- a. **Town and Parish Council Pension Review**
Committee to reconfirm LTC employee's sign-up to Peninsula Pension Scheme.
- b. **Policies for Review**
Committee to review the following policies for 2027/28, all of which can be found on LLTC website.
 - Manor Foreshore Temporary Car Park Policy
 - Agency Health and Safety Policy
 - Outdoor Activities Policy
- c. **Budget 2027-28**
Chair to submit requirements for 2027-28 budget.
- d. **Manor House Update**
Town Clerk to share any updates to Committee

7. MATTERS FOR INFORMATION

- a. **National Pay Rise**
The national pay rise for Council workers has been agreed at 3.3%.

No decisions can be taken on items of business not on this agenda.

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Part 2

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be instructed to withdraw

8. CONFIDENTIAL MATTERS FOR RECOMMENDATION

a. Manor House Update

Town Clerk to update committee on any commercially sensitive details

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