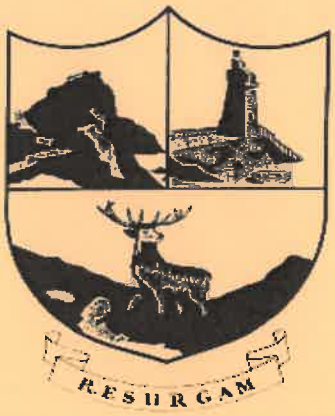
LYNTON AND LYNMOUTH TOWN COUNCIL



Q
QUALITY TOWN COUNCIL

COUNCIL MEETING

THURSDAY 30 JULY 2026

Town Hall
Lee Road
Lynton
North Devon EX35 6HT

Tel: 01598 752384

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

LYNTON & LYNMOUTH TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD AT LYNTON TOWN HALL ON THURSDAY 25 JUNE 2026 AT 7 PM.

PRESENT: **Councillors:**

A Hobbs	(Mayor)
A Rodway	(Deputy Mayor)
M Care	
L Logan	
T Manning	
J Patrinos	
B Peacock	
V Pugsley	
L Wakeham	

OFFICERS: Town Clerk, Town Council Secretary

054/26 COUNCILLOR CO-OPTION

Robert Vander had put himself forward for co-option and attended the meeting. He answered questions from Mayor, Deputy and Members. Councillor Hobbs proposed he join Lynton and Lynmouth Town Council. This was seconded by Cllr Care and agreed by seven Members, it was

RESOLVED

Councillor Vander be co-opted to Council. He then read and signed the declaration.

055/26 PUBLIC QUESTION TIME

A resident of North Walk asked about the workforce collecting brambles he had cut back from the road side. This was agreed.

056/26 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Atherton and Richards, and PC Elliott.

057/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

There were none received prior to the meeting but Cllr Patrinos declared an interest in item 10, Twinning Association as he is a member.

058/26 MINUTES

RESOLVED

Minutes of Full Council held on 28 May 2026, copies of which had been previously circulated, were confirmed as a true and correct record and signed by the Mayor.

059/26 POLICE REPORT

PC Elliott sent in apologies but submitted a report which is attached to these minutes.

060/26 COMMUNICATIONS

a. Endurance Life sent thanks for allowing them to use the Manor Green for a checkpoint during the recent event and asked for support for the next event on 8 May 2027, which Members agreed to.
b. The next Scarecrow Festival will take place on 1 July – 14 July 2026. Members agreed it was too short notice to take part in this year's festival.

061/26 COMMITTEE REPORTS

RESOLVED

That open reports of the following committees, having been circulated, be noted and recommendations contained therein adopted.

Estates and Amenities Committee **10 June 2026**

Minutes 039/26-045/26

*Town Clerk reported on **Matters for Recommendation, item e – rubbish in Lynmouth**. He has spoken to some of the businesses who will supply an extra rubbish bin for the season, North Devon Council no longer do stickers for the dog bins however it will be made known that dog waste can be placed in normal rubbish bins. Lyn Valley Classic will also make sure that there are ample bins out at their next event in 2027.*

Policy and Finance Committee **17 June 2026**

Minutes 046/26-053/26

062/26 AMBULANCE ATTENDANCE RECORDS

Town Clerk read out the reply from SWAST regarding LLTC's concerns about the lack of emergency cover in the Parish and apparent failure to recruit community volunteers to support SWAST 999 capability. The reply informed that active recruitment since November 2025 has resulted in one new Community First Responder, who has provided 673 hours of cover, responding to 8 emergency calls. The next opportunity to recruit CFR's in North and East Devon will be in September 2026. The fire service haven't been able to get training for first response. There will be an emergency services day in Lynmouth in early July and it is hoped that this may prompt possible volunteers. It was

RESOLVED

To promote the recruitment drive, and the need for first responders in the Lyn Valley News and on social media. Town Clerk will make sure that SWAST and the Emergency Services Day organisers liaise.

063/26 TWINNING ASSOCIATION

Councillor Patrinos left the meeting for this item.

There was a request for the car boot sale, to help raise funds for the Twinning Association, to take place later in the year It was

RESOLVED

Members will support this and Town Clerk will co-ordinate with the Twinning Association.

Councillor Patrinos returned to the meeting

064/26 LOWER LYNDALE TOILET QUOTATION

As there was significant damage to the Lower Lyndale Disabled toilet door, Town Clerk requested a quotation to install a metal door, and he informed Members of the cost of the door. He also informed Members of the cost of a hardwood door with an internal handle, which was considerably cheaper. He also will work with the supplier to turn off the 10 minute reset time for both Lower Lyndale and Memorial Hall toilet blocks. It was

RESOLVED

Members were not minded to opt for the very expensive metal door, but will use the hardwood door with an internal handle and affix an internal handle to the Memorial Hall toilets also.

Councillor Logan had measured the Bottom Meadow toilets and found that a paddle system would be workable, therefore it was

RESOLVED

Town Clerk would obtain a quote for an initial indicative amount to install a paddle system and if agreeable the next stage will be to obtain drawings and an official cost.

With Members permission, Chair brought forward item 16, Devon County Council

065/26 DEVON COUNTY COUNCIL

Councillor Davis attended the meeting and spoke about the issue of motor homes getting stuck on Sinai Hill.

Questions

Cllr Logan asked for an update on light posts in Lynmouth and there is no news.
He also mentioned that the concrete post in the layby in Lynmouth was cracking
Cllr Peacock asked about cats-eyes and white lining.

066/26 PLANNING

EXM/26/134/TCA – School House, Market Street, Lynton

Works to trees in a conservation area – Tree T01 – Leyland Cypress 2/3 stems – remove to 6 inch stump.

It was **RESOLVED** ask for more information as it is unclear exactly where this tree is situated.

067/26 REPORTS FROM COUNCILLORS AND OTHER COUNCIL COMMITTEES

Councillor Hobbs reported that thanks had been received from the Lyn Valley Classic Committee, thanking Council for the use of the Manor Green for their event.

068/26 MOTIONS

There were none

069/26 NORTH DEVON COUNCIL

Councillor Patrinos spoke on his report which is attached to these minutes.

Questions

Cllr Patrinos was asked if he would find out the visiting schedule for the dog warden.

070/26 REPORT OF TOWN CLERK

Town Clerk worked through his report (attached)

Questions

Cllr Logan asked about the deck chairs that used to be available for hire in Lynmouth.
Cllr Peacock asked about Clustering, which is essentially larger Councils looking after the smaller councils.
Cllr Rodway asked about the upcoming masonry works to the Town Hall.

071/26 QUESTIONS:

No further questions

Meeting closed at 8.10 pm

Chairman

Lynton and Lynmouth Parish Council Meeting – 25/06/2026
Police Report:

June 2026 (Report from 27/05/2026 – 24/06/2026)

May 2026:
Malicious Communication – Fake reviews left on business website – No further action as reviews have been created using fake accounts and have now been removed.

June 2026:
Animal/Wildlife – Dog has bitten another dog while on leads – Referred to council dog warden.
Domestic Assault – Common assault causing no injury – Under investigation.

Community notices:
Given the warm weather we have been having it is very tempting to enter open water. As you are aware there have been multiple fatalities over the Bank Holiday week and I would urge people to think twice before entering the water.
It does not matter how strong a swimmer you think you are, cold water shock paralyses the body and can lead to drowning.
Please take adequate precautions if entering the water:

- Stay within your depth
- Let people know where you are.
- Use apps such as 'what3words' if in a group. That way it is far quicker to get help to your location should you get into difficulties.
- Please make local children aware of this advice.

Given the risk of wildfires can any smoke please be reported at the earliest opportunity.

Kind Regards.
Scott Elliott
Neighbourhood Beat Manager – Lynton/Lynmouth
Mobile: 07929 076531
Email: Scott.ELLIOTT@devonandcornwall.pnn.police.uk
North & West Devon LPA / NEW Devon BCU
Devon & Cornwall Police, Lynton Police Office, Lynton Fire Station, 5 Burvill Street, Lynton, EX35 6HA.

North Devon Councillor's Report

18th June 2026

By the middle of July the government should announce the boundaries of the new unitary councils that will take over from the abolished District and County Councils. It should happen before Parliament breaks up for the summer on 16th July.

After that, later in the year there will be legislation dealing with implementing the new councils. That is very likely to mean that there will be elections to shadow versions of the new councils in May 2027. For the first year these shadow councils won't be delivering services like refuse collection or road maintenance, the old District/County will, instead they will be setting up new organisations. The great majority of the people that work for the current councils and deliver the services we receive will simple find that from April 2028 they will work for a new organisation with little change in their day to day activity. However, there will be a vast amount of work to do to set up the new councils.

What is this work that needs to done? And who will do it?

Each of the current councils are quite different organisations and will have a large range of long term contracts, different employment policies, widely different IT systems, a large variety of assets and much much more that will need to be translated into a different organisation. And it will need to be done without the services you receive deteriorating. It also seems likely that the boundaries of the present councils will be broken meaning part of existing councils will be in one unitary and part in another. This change can take years; for example, in a unitary council that was created six years ago they are only now starting to breakup up the pre-existing social services arrangements that were delivered by the defunct County Council.

As for who will do all this, it will be the people that presently work for the Districts and County, and who would otherwise be delivering, and trying to improve, the services we all receive. It is a massive challenge.

A side effect of all this is that elections to the District Councils that would have taken place next May are very likely to be cancelled with the present District Councillors (e.g. me) staying for an extra year while the old councils run in parallel to the new. It also seems likely that Parish & Town Councillors that are elected in May 2027 will be asked to serve for 5 years instead of 4; this is to allow the next elections to be at the same time as the unitary elections.

Back to the present. In case you didn't know from 1 April 2026, you can add a few more items to your kerbside recycling. Tetra Paks (like orange juice and milk cartons) and crisp tubes (such as Pringles) will now be accepted. Simply flatten and pop them in your brown recycling bag with the rest of your recycling.

John
john.patrinos@northdevon.gov.uk
07975 746860

TOWN CLERKS REPORT

June 2026

AGENCY UPDATE

- **Harbour** – Inspection of flood culverts with EA on 4 June. Email received since saying no money so no immediate works and suggesting NDC or LTC take responsibility for the scheme. Details passed to NDC Head of Resources
- **Car Parks** – White lines to be re-laid in Lower Lyndale and Watersmeet car parks this month needing a day's closure again.
- **Tennis Court, Lynton Complex** – surface has been replaced and lines etc. being installed for use soon.

COUNCIL BUSINESS

Surveyor Rent review reports for 3 LTC Manor area properties received and next steps will be t advise tenants of market rent rates and agree way forward.
AGAR 2026 complete and submission to external auditors for review.
Community Emergency Hub Kit has been supplied and in Front Office, Town Hall.
Clustering of small Councils with larger neighbours continues ahead of LGR with Mayors and Chairs holding a meeting in September to move the matter forward.

COUNCIL PROPERTY

- **Toilets** – Door on Lower Lyndale DDA Unit damaged by users. Replacement being costed as per LTC Full Council agenda.
- **Town Hall** – works to commence on windows and stonework 13 July 2026
- **Manor House** – replied to those reporting building works and bonfire advising they contact the tenants or NDC Environmental Health as LTC have Landlord Covenants in the lease:

Schedule 3 Landlord Covenants

1. **QUIET ENJOYMENT**

The Landlord covenants with the Tenant, that, so long as the Tenant pays the rents reserved by and complies with its obligations in this lease, the Tenant shall have quiet enjoyment of the Property without any interruption by the Landlord or any person claiming under the Landlord except as otherwise permitted by this lease.

Events: Several dates now booked for Rock Climbing in Valley of Rocks (in TH Diary)
Emergency works/spending this month: Nil

Road Closures: None

Kevin A Harris – Town Clerk – June 2026

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD IN LYNTON TOWN HALL ON WEDNESDAY 8 JULY 2026 AT 7.00PM

Present: **Councillors**
T Manning (Deputy Chair)
A Hobbs
B Peacock
A Rodway

Officers: Town Clerk and Town Council Secretary

072/26 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Councillors Logan, Patrinos, Richards and Wakeham

073/26 PUBLIC QUESTION TIME
There were no members of the public present.

074/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS
There were no declarations.

075/26 MINUTES
RESOLVED:
That minutes of Estates & Amenities Committee Meeting held on 10 June 2026, be confirmed and signed by the Chairman as a true and correct record.

076/26 MATTERS UNDER DELEGATED POWERS
Planning
There were none received

077/26 MATTERS FOR RECOMMENDATION

a. **Current Works Schedule**
Committee ratified prioritisation of works and associated costs.
There was further discussion on:
- Nature Reserve
- Knotweed
- Strimming Allotments for Allotment Day

b. **Conversion of the old unused Ladies toilets at Holman Park**
A plan was submitted to Council for the conversion of these unused facilities to make storage for Youth Club equipment (at no expense to Council). It was
RECOMMENDED
Committee agreed to accept this proposal

c. **Finger Posts**
These are in need of some refurbishment and after discussion about the high cost of replacement, it was
RECOMMENDED
The finger posts would be repainted and this will be a winter job for the Workforce..

078/26 MATTERS FOR INFORMATION

a. **Planning Appeal**
EXM/26/062/FULL – White Rose Cottage, Queen Street, Lynton
Proposed formation of roof garden on existing flat roof together with access hatch. Retrospective. Appeal reference 6010935, start date: 18.06.26

b. **Planning Decisions:**
EXM/26/101/FULL – The Garages, Barbrook Road, Barbrook, Lynton
Proposed single storey side extension on to domestic garages to form a store room.
APPLICATION APPROVED WITH CONDITIONS

EXM/26/106/LBC – Lyn House, Lynway, Lynton
Listed Building Consent for the proposed removal of late c20th thin stud walls internally, to largely restore the building to its layout prior to 1969. Removal of some internal doors installed in the late c20th. Removal/replacement of non-consented plastic laminate floor coverings. Removal of a first floor kitchenette and bathroom. Creation of a new owners Kitchen and utility room. Create new en-suite bathroom in former bedroom.
APPLICATION APPROVED WITH CONDITIONS

The meeting closed after part 2 at 7.30 pm. Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 15 JULY 2026 AT 7PM

Present: **Councillors**

J Patrinos (Chairman)
M Care (Vice Chair)
J Atherton
A Hobbs
V Pugsley
A Rodway
R Vander

Officers: Town Clerk and Town Council Secretary

080/26 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Logan and Councillor Peacock.

081/26 PUBLIC QUESTION TIME

There were two Members of the Public present, no questions.

082/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

Councillor Vander declared an interest in items 6b and 6c, prior to the meeting. Both items are related to parking, and Cllr Vander's business sells parking permits on behalf of LLTC.

083/26 MINUTES

RESOLVED:

That minutes of the Policy & Finance Committee Meeting held on Wednesday 17 June 2026 be confirmed and signed by the Chairman as a true and correct record.

084/26 MATTERS UNDER DELEGATED POWERS

a. INCOME & EXPENDITURE REPORT – June 2026

Committee **RESOLVED** to adopt the June 2026 Income & Expenditure report.
Councillor Atherton asked whether Finance Officer could add in a column for Actual Year to Date compared to Last year. If this is not achievable there will be a discussion at the next meeting.
Councillor Pugsley asked about the Rhododendron works.

b. BALANCE SHEET – Month 3

Committee **RESOLVED** to receive the Balance Sheet for Month 3.
There were questions on:

- Movement of funds from business current account

c. ELECTRONIC TRANSACTIONS for Payment

Committee **RESOLVED** to authorise Finance Officer to make payments as listed in the report.

085/26 MATTERS FOR RECOMMENDATION

a. **Martyn's Law (Terrorism (Protection of Premises) Act 2025)**
Town Clerk has completed an initial assessment for the Town Hall as a venue and it is considered outside scope because the usual attendance for events is well under 200 people. This will have to be monitored however and it was
RECOMMENDED
To move this item to Full Council for discussion.

b. **Policy for Review**
Committee reviewed the parking permits policy for 2027/28 and it was
RECOMMENDED
To increase residents and business permits by £5, therefore the cost of a residents permit will be £120 and a business permit will be £160.

c. **Manor Foreshore Parking**
Councillor Hobbs asked what the current policy was for the opening of the Manor Foreshore car park as there has been difficulty parking in Lynmouth recently and he felt it should be opened at 10am. It was
RECOMMENDED
Town Clerk will send a memo to car park wardens reinforcing Council decision made last year about the Foreshore being opened every day in July and August.

086/26 MATTERS FOR INFORMATION
There were no other matters.

The meeting closed at 7.30 pm Chairman