LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 17 JUNE 2026 AT 7PM

Present: **Councillors**
J Patrinos Chairma
J Atherton
M Care
A Hobbs
V Pugsley

Absent: L Logan

Officers: Town Clerk and Town Council Secretary

046/26 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Councillor Rodway.

047/26 PUBLIC QUESTION TIME
There were no Members of the Public present.

048/26 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS
No declarations.

049/26 MINUTES
RESOLVED:
That minutes of the Policy & Finance Committee Meeting held on Wednesday 20 May 2026 be confirmed and signed by the Chairman as a true and correct record.

050/26 MATTERS UNDER DELEGATED POWERS

a. ELECTION OF VICE CHAIR
Councillor Pugsley proposed Councillor Care to be Vice Chair, Councillor Hobbs Seconded, and after a unanimous show of hands it was
RESOLVED
Councillor Care to be Vice Chair of Policy and Finance for the ensuing municipal year.

b. INCOME & EXPENDITURE REPORT – May 2026
Committee **RESOLVED** to adopt the May 2026 Income & Expenditure report.
There were various questions on:
- Premises Repairs overspend
- Community Emergency Hub expenditure

c. **BALANCE SHEET – Month 2**
Committee **RESOLVED** to receive the Balance Sheet for Month 2.
There were questions on:

- Council bank accounts
- General reserves
- Emergency fund
- Funds under the Food bank heading

d. **ELECTRONIC TRANSACTIONS for Payment**
Committee **RESOLVED** to authorise Finance Officer to make payments as listed in the report. There were questions on:

- BT payments, which Cllr Atherton will ask Finance Officer about. This will be shared with the committee.

051/26 MATTERS FOR RECOMMENDATION

a. **Grant Application Letter**
Life Education Wessex & Thames Valley have asked for a grant to provide health and wellbeing workshops to the children at Exmoor Federation (Lynton, Parracombe and Kentisbury Schools), after discussion it was
RECOMMENDED
To offer £100.

b. **Signage for Public Toilets**
Request has been received from Exmoor National Park Centre to update the signage pointing to the public toilets by way of extra signs on some defunct lampposts outside the pavilion. It was
RECOMMENDED
As the posts are owned by Devon County Council, Exmoor National Park should approach the owner of said posts if they wish to put signage up on them.

Cllr Patrinos declined to comment or vote as he declared an interest in this item.

c. **Collection and Recycling of Textile Bank Stock**
At time of sending agenda out, the Scope fabric bank was overloaded, and bags were being dumped at the side, and therefore a policy decision/direction on the skip and whether LLTC wished to keep it or not was needed. Since then, Town Clerk has managed to have communication with Scope. They have now had this emptied, and Lynton is on the monthly collection schedule once again. This situation will be monitored closely.

d. **Removal of Requirements to Publish a Councillor's Home Address**
As from 29 June 2026, local authorities will not be required to publish an elected or co-opted member's home address in local authority registers of interest. Committee discussed this and it was
RECOMMENDED
This is an individual decision, and will be communicated to the rest of

Council for their thoughts, but most of the councillors on this committee were inclined to leave their details on LLTC and NDC websites.

e. Council Property Leases

Town Clerk shared the Surveyors Report with committee members and further discussion took place in Part 2. It was

RECOMMENDED

Follow Surveyors recommendations.

052/26 MATTERS FOR INFORMATION

There were no other matters.

The meeting closed after part 2 at 7.50 pm

Chairman