

009/26 POLICE REPORT

PC Elliott sent in apologies but submitted a report which is attached to these minutes.

010/26 PLANNING

EXM/26/090/LBC – The Crown Hotel, Sinai Hill, Lynton

Listed building consent for the proposed replacement of existing chimney.
It was **RESOLVED** to support the application.

EXM/26/081/FULL – The Homestead, Ilkerton, Lynton

Proposed erection of mixed Agricultural and Equestrian use building
It was **RESOLVED** to support the application as long as the Planning Officer is satisfied that it meets the policies regarding visual amenity and dark skies.

Councillor Patrinos declined to vote on planning matters, as he is a member of the Exmoor National Park Planning Committee.

011/26 ANNUAL INTERNAL AUDIT REPORT 2025/26

RESOLVED

To receive the report of the Internal Auditor and the Annual Internal Audit Report 2025/26. (These to be placed on the Notice Board and on the Council website.)
To reappoint the Internal Auditor for the accounting year 2025/26.

012/26 TO APPROVE THE YEAR END ACCOUNTS 2025/26

RESOLVED

To approve the year-end accounts, which will be attached to the signed minutes.
Councillor Peacock had questions on:

- Water rates (which Finance Officer was able to explain)
- Telescope on coast path
- Meter readings in the toilets (this will be placed on the Estates and Amenities agenda in June).

Thanks were given to Finance Officer for his work on the accounts.

013/26 TO RECEIVE THE END OF YEAR BANK BALANCE SHEET

RESOLVED

To receive the end of year bank balance sheet

014/26 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN SECTION 1 – ANNUAL GOVERNANCE STATEMENT

RESOLVED

To complete and approve the Annual Governance Statement Section 1 of the AGAR and be signed by the Chairman of the meeting and Town Clerk/RFO. This will be placed in the notice board and on the Council website.

015/26 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN SECTION 2 – ACCOUNTING STATEMENTS

RESOLVED

To receive and approve Section 2 of the AGAR and be signed by the Chairman of the meeting. This will be placed in the notice board and on the Council website.

016/26 COMMITTEE REPORTS

RESOLVED

That open reports of the following committees, having been circulated, be noted and recommendations contained therein adopted.

Minutes 356/25-362/25

Personnel Committee

20 May 2026

Minutes 363/25-365/25

Policy and Finance Committee

20 May 2026

Minutes 366/25-372/25

Councillor Manning joined the meeting at this point

017/26 COUNCILLOR CO-OPTION

After discussion it was

RESOLVED

Co-option will take place at the June Full Council meeting.

018/26 ALLOTMENT RULES

RESOLVED

To adopt the updated allotment rules (version 3). A copy is attached to the signed minutes and will be placed on the Council website.

019/26 LYNTON AND LYNMOUTH TOWN COUNCIL OFFICIAL TOWN CRIER

In the last year, the Town Crier has been present at a range of events including:

- Senior citizens tea in Town Hall
- Lyn Valley Christmas market
- Sailing Club Regatta
- Sailing Club Raft Race
- A private wedding in Lynmouth
- Civic Service at St Mary's Church
- French visit twinning night in Town Hall
- Other LLTC events in Town Hall

It was

RESOLVED

Members were very happy to authorise a further twelve months.

020/26 REPORTS FROM COUNCILLORS AND OTHER COUNCIL COMMITTEES

- Mayor Cllr Hobbs attended Barnstaple Mayor Making event
- He also attended Lynton Youth Group where he presented a cheque for £100 from the Mayors Allowance
- Cllr Peacock wished to bring Members attention to the Nature Reserve, which is looking particularly fine
- Cllr Atherton attended a Friends of the Library plant sale

021/26 MOTIONS

There were none

022/26 NORTH DEVON COUNCIL

Councillor Patrinos spoke on the impact of the Local Government Reorganisation and that there will be an announcement soon.

Questions

Cllr Patrinos was asked if he would ask the dog warden to make his rounds in the parish.

023/26 DEVON COUNTY COUNCIL

Councillor Davis sent in apologies but submitted her report which is attached to the minutes.

Questions

No questions

024/26 REPORT OF TOWN CLERK

Town Clerk worked through his report (attached)

Questions

There were questions on:

- Harbour
- Lynbridge
- The Manor

025/26 ADOPT RISK ASSESSMENT FOR 2026/27

RESOLVED:

The risk assessment for 2026/27 be adopted and a copy attached to the signed minutes and placed on Council website.

026/26 HARBOUR RISK ASSESSMENT FOR 2026/27

RESOLVED:

The Harbour Risk Assessment for 2026/27, as adopted by Harbour Board on 12 May 2026, be adopted and a copy attached to the signed minutes and placed on Council website.

027/26 REGISTER OF ASSETS 2026/27

RESOLVED:

The register of assets for 2026/27 be adopted and a copy attached to the signed minutes and placed on Council website.

028/26 COUNCIL INSURANCE RENEWAL

RESOLVED:

Members decided Zurich offered the most competitive quotation, and it was agreed to be insured by them for the next three years

029/26 BANK SIGNATORIES

RESOLVED:

Bank signatories are Mayor, Deputy Mayor, Chair and Deputy Chair of Policy & Finance, Town Clerk and Finance Officer.

030/26 ADOPT STANDING ORDERS

RESOLVED:

Council adopt operating procedures for coming municipal year.

031/26 ADOPT FINANCIAL REGULATIONS

RESOLVED:

To adopt the new financial regulations.

032/26 ADOPT CODE OF CONDUCT

RESOLVED:

Council to adopt Code of Conduct.

033/26 COMMITTEES 2026/27

To appoint Chairman and members to serve on the under mentioned committees for the ensuing municipal year:

- a) Estates & Amenities Committee
- b) Policy & Finance Committee
- c) Personnel Committee
- d) Appeals Committee

It was

RESOLVED

Chair of Estates and Amenities - Councillor Logan.

Deputy to be decided at next Estates and Amenities meeting

Chair of Policy and Finance – Councillor Patrinos
Deputy to be decided at next Policy and Finance meeting.
Chair of Personnel – Councillor Hobbs
Chair of Appeals – Councillor Rodway
The committees are as listed on the attached sheet.

034/26 DELEGATED POWERS TO BE GRANTED

Policy & Finance Committee
Estates & Amenities Committee
E & A Planning Sub Committee
Personnel Committee
Appeals Committee

RESOLVED

To grant delegated powers to the above committees in line with their Terms of Reference.

035/26 REPRESENTATIVES ON OUTSIDE BODIES 2026/27

RESOLVED

To agree with the changed list as attached to the minutes

036/26 MEETING TIMETABLE 2026/27

RESOLVED:

Estates & Amenities – second Wednesday of each month commencing 7pm
Policy & Finance – third Wednesday of each month, commencing 7pm
Full Council – Last Thursday of each month, commencing 7pm
August Recess
No Committee meetings in December, Full Council only.

037/26 QUESTIONS:

There were questions on:

- Cllr Atherton informed Members of the Museum works being on schedule to finish at end August.
- Workforce are clearing up extra rubbish strewn over Lynmouth in the evenings. This seems to be a large number of take-away boxes. This matter will be an agenda item at Estates and Amenities.
- Cllr Pugsley asked whether the Manor payment plan is being upheld.

Meeting closed, after part 2 at 8.20 pm

Chairman

Lynton and Lynmouth Parish Council Meeting – 28/05/2026

Police Report:

May 2026 (Report from 29/04/2026 – 27/05/2026)

May 2026:

Malicious Communication – Threats made to victim – No further action as victim has failed to engage in the investigation.

Criminal Damage – Windscreen smashed by unknown person – No further action due to evidential difficulties.

Community notice:

Given the warm weather we have been having it is very tempting to enter open water. As you are aware there have been multiple fatalities over the Bank Holiday week and I would urge people to think twice before entering the water.

It does not matter how strong a swimmer you think you are, cold water shock paralyses the body and can lead to drowning.

Please take adequate precautions if entering the water:

- Stay within your depth
- Let people know where you are.
- Use apps such as 'what3words' if in a group. That way it is far quicker to get help to your location should you get into difficulties.
- Please make local children aware of this advice.

Kind Regards.

Scott Elliott

Neighbourhood Beat Manager – Lynton/Lynmouth

Mobile: 07929 076531

Email: Scott.ELLIOTT@devonandcornwall.pnn.police.uk

North & West Devon LPA / NEW Devon BCU

Devon & Cornwall Police, Lynton Police Office, Lynton Fire Station, 5 Burvill Street, Lynton, EX35 6HA.

Lynton and Lynmouth Town Council

County Councillor's Report

May 2026

My apologies, it is the annual meeting of Devon County Council, I am not expecting it to be a swift affair.....

Devon County Council Libraries Update

The Devon County Council (DCC) Cabinet has officially adopted the new Vision for Libraries, confirming that current library operating hours will be fully maintained. Following extensive public consultation—which drew over 25,000 responses—the previously proposed banding and grouping of libraries has been scrapped. The result is a huge success for people power and the coordinated and consistent plea for common sense to prevail.....

Key Decisions Approved;

- Partnership Libraries: Introduction of collaborative models with local groups and parish councils to extend services and hours.
- Open Plus Technology: Implementation of automated, out-of-hours access across 12 Devon libraries.
- Volunteer Strategy: Development of a formal DCC volunteer framework to complement existing services.
- Staff Recognition: Affirmation of core library staff as the essential backbone of future operations.
- Transformation Fund: Establishment of a Libraries Transformation Programme board to oversee a £1 million fund.
- Resource Investment: An additional £100,000 annual allocation to the book fund.
- Fines Abolished: Complete removal of library book fines, effective October 2026.

This outcome represents a significant victory for community advocacy, demonstrating that public feedback has directly shaped DCC policy to safeguard and enhance local library services

A361 Safer Roads Scheme- cameras

I've had a few emails about this, not in the parish but we all use the road at times.

Answers to some FAQ's

- There will be 'average speed check' signage going up.
- AI camera

One AI camera or "Distracted Driver System" (DDS) camera as they are also known, will be going in at Ashford along with the Average speed cameras. This is new technology and not Home Office Type Approved like our speed cameras currently are. But the AI involved simply detects the potential driver offence and the camera will only record evidence of potential phone\seatbelt offences. Like speed cameras this evidence is securely controlled for police use only. Devon & Cornwall police have been pioneering the use of mobile DDS cameras for seatbelt and mobile phone use detection for over 4 years now and they have checked that their data protection processes are compliant. DDS is being included in this road safety project due to the sad prevalence of in-vehicle distraction or not wearing a seatbelt being involved in serious and fatal collisions. But will only be used for this specific purpose and they will not be able to record any other personal information.

- Data Protection

Speed cameras are Home Office Type Approved and cannot record driver or vehicle data for any other purposes. They securely encrypt and transmit evidence of speed offences to police back-office systems. Devon & Cornwall Police are fully compliant with all data protection regulations.

<https://roadsafety.devon-cornwall.police.uk/speed-offence-enquiries/speed-camera-information/>

<https://www.devon-cornwall.police.uk/advice/advice-and-information/data-pro/data-protection/>

- Other safer roads scheme works scheduled

The October HATOC is scheduled for approvals of the Williams Arms and Barton Lane crossings with a build dated subject to other roadworks by Feb 2027. This will also include the Ashford crossing. The Knowle crossing may join them although this could potentially be a bigger road scheme proposal subject to local support\views. The Tarka Trail works from Heddon Mills to Dean Cross have a construction permit for Jan-Apr 2027.

The Safer roads funding can only be used on this route and only for additionality (safety related, the proposals are all compliant and have been through the department of transports own checks as it is their funding). The funding cannot be used for potholes.

Subsidised composting bins available

Making compost at home is a natural and affordable way of adding moisture, structure and nutrients back into the soil which supports the growth of healthy plants and increases biodiversity in gardens of all sizes.

Devon residents can purchase Blackwall Compost Converters from £25 by ordering online at www.getcomposting.com.

The Blackwall 220 Litre Black Compost Converter is the UK's best-selling home compost bin. Made in the UK from recycled plastic, it's UV stabilised for maximum durability and comes with a 5 year guarantee. Priced at just £25.00 (plus delivery) due to a Devon County Council subsidy, it provides an affordable and secure environment for compost, helping you transform your kitchen and garden waste into a valuable and nutrient rich food for your garden.

The Green Johanna 330 Litre Compost Bin is the natural waste composter with a difference. Unlike standard compost bins, this hot-composter turns garden and food waste including cooked food, bones, meat and fish into nutrient rich, organic compost. Recommended as a Best Buy in Gardeners' World magazine and Which? Magazine, the Green Johanna can digest all biodegradable waste due to its enclosed base, meaning more nutrient rich compost for your garden. The Green Johanna is now reduced to £62 (RRP £144.99) for Devon residents.

Wormeries, water butts and other accessories are also available.

For more information about composting at home visit www.recycledevon.org.

Combe Martin Rural highway snapshot

This financial year (so from 1st April) there has been 125 safety defects reported, of these 112 are completed. There have been 11 emergency jobs received, 6 fallen trees and 2 collisions requiring highway attendance.

Highway Defects and road closures

Road closures can be seen at Causeway one.network

[Report a problem - Roads and transport](#)

The DCC website is very useful for reporting problems and the reports go straight to the contractor.

Alternatively the highway contact number is 0345 155 1004

If it's a river flooding the environment agency can be contacted on 0345 988 1188

Please do get in touch if you think I can help with anything; Andrea.davis@devon.gov.uk

Andrea

TOWN CLERKS REPORT
May 2026



AGENCY UPDATE

- **Harbour** –All papers adopted at May Harbour Board. Now to be placed on Harbour Page. Minor Spill Pollution Kit now in LSC Safety boat house. MMO advised of final dredging works next week and reps are attending to inspect. Costs of composite railings received and will liaise with NDC Head of Finance
- **Car Parks** – Posts protecting wall corners installed in Lower Lyndale and wall refurbishment finished in Cross Street. Lines did not get laid in Lower Lyndale and contractors arranging another date with NDC Managers

COUNCIL BUSINESS

Surveyor completed Rent review for 3 LTC Manor area properties - reports awaited
Internal Audit 2026 complete and successful
Church Clock mended by Town Hall Supervisor – parts getting difficult to obtain.

COUNCIL PROPERTY

- **Toilets** – Flood Memorial Hall block freehold transfer commenced. New switches to be fitted Lyndale block 29 May under warranty by Healthmatic. Cleaning Contractor will commence twice daily cleans of toilets from 1 June as per contract terms
- A replacement lamp-post for Lynmouth Promenade has been arranged. Delivery and installation hopefully soon.

Events:

Classic Car Show - Sunday 14 June

Emergency works/spending this month: Nil

Road Closures:

Sunday 14 June - Lee Rd and Church Hill, Lynton 6:30am to 6:30pm -

Kevin A Harris – Town Clerk – May 2026

ESTATES & AMENITIES

L Logan (Chairman)
TBA (Vice Chairman)
A Hobbs
T Manning
J Patrinos
B Peacock
S Richards
A Rodway
L Wakeham

POLICY & FINANCE

J Patrinos (Chairman)
TBA (Vice Chairman)
J Atherton
M Care
A Hobbs
L Logan
V Pugsley
A Rodway

PERSONNEL COMMITTEE

A Hobbs (Chairman)
M Care
L Logan
B Peacock
V Pugsley
L Wakeham

APPEALS COMMITTEE

A Rodway (Chairman)
J Atherton
T Manning
J Patrinos
S Richards
Vacancy

PUBLIC TOILET UTILITIES COMMITTEE

B Peacock (Chairman)
A Hobbs
J Patrinos
A Rodway
A Clarke
S Pugsley
L Wakeham
Town Clerk

HARBOUR USER GROUP SUB-COMMITTEE

A Hobbs (Chairman)
L Logan
A Rodway
J Patrinos

LYNTON AND LYNMOUTH TOWN COUNCIL

Representatives on outside bodies 2026/27

NAME OF BODY	COUNCIL REPRESENTATIVES
Hollerday Hill Management Group	B Peacock, A Rodway, T Manning, L Logan WF Leading Hand, Richard Eales (ENP) and Mr J Jackson
Harbour Advisory Group	Mayor, Deputy Mayor, Chair & Vice Chair E&A.
V of R Advisory Group	Chair of E&A, Town Clerk, WF Leading Hand, One representative from the Cricket Club, One representative from Lee Abbey, One representative from Exmoor National Park, One representative from Natural England, one representative from RSPCA, Commoner
Policy Implementation Group for Goats	Chair of E&A, Keeper of Goats, A Rodway Town Clerk, Vice Chair E&A
Town Hall Maintenance Group	Chair of P&F, Chair and Vice Chair of E&A, Town Clerk, Town Hall Supervisor
Town Hall Resource Hub (Food Bank)	A Hobbs, S Richards
Allotment Group	L Logan, A Rodway, WF Leading Hand, Town Clerk
Major Incident Plan Working Group	Mayor, Town Clerk, B Peacock
Building Inspection Group	Mayor, Chair and deputy of E&A, Chair of P&F, Town Clerk.
Plastic Free North Devon	A Rodway
Climate Emergency Champions	A Rodway, J Patrinos
Friends of Lynton Library	J Atherton
Volunteer Road Wardens	T Manning, Town Clerk

MEETING TIMETABLE 2026/27

2026

MAY

- 13 Estates & Amenities
- 20 Policy & Finance
- 26 Annual Parish meeting
- 28 Full Council Annual Meeting

JUNE

- 10 Estates & Amenities
- 17 Policy & Finance
- 25 Full Council

JULY

- 8 Estates & Amenities
- 15 Policy & Finance
- 30 Full Council

AUGUST

- 13 *August Recess meeting if needed*
- 19 Harbour Sub-Committee

SEPTEMBER

- 9 Estates & Amenities

- 16 Policy & Finance
- 24 Full Council

OCTOBER

- 14 Estates & Amenities
- 21 Policy & Finance
- 21 Harbour Sub-Committee
- 29 Full Council

NOVEMBER

- 11 Estates & Amenities
- 18 Policy & Finance
- 26 Full Council

DECEMBER

- 17 Full Council

2027

JANUARY

- 13 Estates & Amenities
- 20 Policy & Finance
- 20 Harbour Sub-Committee
- 28 Full Council

FEBRUARY

- 10 Estates & Amenities
- 17 Policy & Finance
- 25 Full Council

MARCH

- 10 Estates & Amenities
- 17 Policy & Finance
- 25 Full Council

APRIL

- 14 Estates & Amenities
- 21 Policy & Finance
- TBA Harbour Sub-Committee
- 29 Full Council

MAY

- 12 Estates & Amenities

- 19 Policy & Finance
- 27 Full Council Annual Meeting

E&A 7pm start

P&F 7pm start

Full Council 7pm start

Harbour Sub-Committee 6pm start

Annual Parish Meeting 7pm start