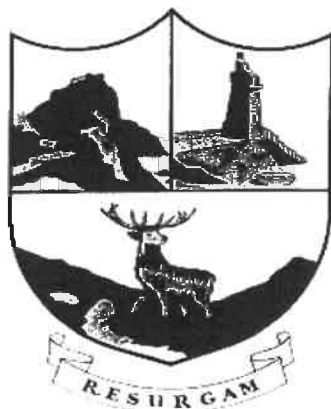


LYNTON AND LYNMOUTH TOWN COUNCIL



Q
QUALITY TOWN COUNCIL

COUNCIL MEETING

THURSDAY 30 APRIL 2026

*Town Hall
Lee Road
Lynton
North Devon EX35 6HT*

Tel: 01598 752384

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

LYNTON & LYNMOU LYNTON & LYNMOUTH TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD AT LYNTON TOWN HALL ON THURSDAY 26 MARCH 2026 AT 7PM.

PRESENT: **Councillors:**
 A Hobbs Mayor
 J Atherton
 M Care
 J Patrinos
 V Pugsley
 A Rodway
 L Wakeham

OFFICERS: Town Clerk, Town Council Secretary

303/25 PRESENTATION

The new North Devon Coordinator of Exmoor Young Voices gave a short presentation. They can offer advice on:

- Self-build projects
- Social housing
- Advocacy (ensuring the voices of young people are heard by policy makers)
- Support for young people navigating local employment challenges

304/25 PUBLIC QUESTION TIME

There were no questions.

With Members permission, Chairman brought forward item 15 Devon County Council

305/25 DEVON COUNTY COUNCIL

Councillor Davis attended the meeting and read from her report, which is attached to these minutes.

Questions:

There were questions on roads and traffic cones.

306/25 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Manning, Logan, Peacock, Richards and PC Elliott.

307/25 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

There were no declarations received prior to the meeting.

308/25 MINUTES

RESOLVED

Minutes of Full Council held on 26 February 2026, copies of which had been previously circulated, were confirmed as a true and correct record and signed by the Mayor.

Councillor Patrinos wished to slightly change the words within the resolution, under the heading North Devon Council, about Tors Road Parking scheme. It will now read: **“Resolved to raise this item for official review to make sure it is performing as it should”**.

309/25 POLICE REPORT

PC Elliott sent in apologies, but submitted his report which is attached to these minutes.

310/25 COMMUNICATIONS

- a. **Sea Sauna Update** – a letter was sent to Council regarding how the sauna intends to operate, it was
RESOLVED
To agree with the original terms, but Planning must be checked to see if it is needed.
- b. **Dog bins** – A communication from a parishioner regarding very full dog bins. Town Clerk and Chair of Estates would monitor this situation.
- c. **British Gas Zero Carbon Electricity for Business certificate**
- d. **Council Bankers – deposit protection limit increase**
- e. **Email request from parishioner regarding running an Emergency Services Day.** It was
RESOLVED
Council will be happy to support this, however this event will be looked at in more detail. This may be a free event on Manor green, however it is to be noted that food is not allowed to be sold at this event as there are plenty of food outlets in Lynmouth.

311/25 PLANNING

Councillor Patrinos reminded Members that, as in all planning matters, when he obtains additional information on applications when attending Exmoor National Park Planning Committee, this may necessitate him changing his views.

- a. **EXM/26/069/TCA – Garson House Care Home, 7 Lee Road, Lynton**
Works to trees in a conservation area: repva; pf 6-7 branches from 4 no. beech trees
RESOLVED
To Support the application,
- b. **EXM/26/062/FULL – White Rose Cottage, Queen Street, Lynton**
Proposed formation of roof garden on existing flat roof together with access hatch. Retrospective
RESOLVED
To have no objection to the application,
- c. **EXM/26/019/FULL – Shelley’s, 8 Watersmeet Road, Lynmouth**
Proposed reinstatement of retaining wall and stone wall. Retrospective
RESOLVED
To have no objection to the application,

312/25 COMMITTEE REPORTS

RESOLVED

To receive the reports of the following Committees:

Estates and Amenities Committee

11 March 2026

Minutes 289/25 – 295/25

Policy and Finance Committee

18 March 2026

Minutes 296/25 – 302/25

Update on minute number 301/25 a. the toilets will reopen this coming weekend 28/29 March 2026.

313/25 COUNCIL PROPERTIES

Town Clerk updated Members on the situation at Manor House and this would be discussed in greater detail in Part 2.

314/25 MIDWIFERY SERVICES WITHDRAWAL

From 1 April 2026, Royal Devon University Healthcare NHS Foundation Trust will change the way midwifery services are provided in Lynton. As the annual caseload is approximately 12-15 women, the appointments will no longer be carried out in Lynton but either Ilfracombe, Braunton and Barnstaple. They have stated care for people in Lynton will be individualised and home antenatal appointments available where clinically appropriate. After discussion, it was

RESOLVED

Officers will ask the Community Resource Hub whether assistance with travel to appointments is an available service.

315/25 REPORTS FROM COUNCILLORS AND OTHER COUNCIL COMMITTEES

There were no reports.

316/25 MOTIONS

There were none

317/25 NORTH DEVON COUNCIL

Councillor Patrinos submitted his report which is attached to these minutes.

318/25 REPORT OF TOWN CLERK

Town Clerk worked through his report (attached)

Questions

Councillor Atherton asked about the suggestion from Councillor Logan regarding overnight toilet opening. This will be an agenda item if Cllr Logan requests.

319/25 QUESTIONS:

No further questions

After part 2, the meeting closed at 8.30pm

Chairman

Lynton and Lynmouth Parish Council Meeting – 26/03/2026

Police Report:

March 2026 (Report from 25/02/2026 – 25/03/2026)

March 2026:

- 1 x Sexual Offences – Sharing of intimate images on social media by youth – Under investigation.
- 1 x Malicious Communication – Threats made by schoolchild via social media to another child – No further action as was dealt with by school.
- 1 x Non-Residential Burglary – Business broken into and cash machine targeted – Under investigation.
- 1 x Domestic Common Assault – Victim assaulted by relative during medical episode – No further action taken.

Kind Regards.

Scott Elliott

Neighbourhood Beat Manager – Lynton/Lynmouth

Mobile: 07929 076531

Email: Scott.ELLIOTT@devonandcornwall.pnn.police.uk

North & West Devon LPA / NEW Devon BCU

*Devon & Cornwall Police, Lynton Police Office, Lynton Fire Station, 5 Burvill Street,
Lynton, EX35 6HA.*

Lynton and Lynmouth Town Council

County Councillors report

March 2026

Heating Oil announcement

Devon is to receive an additional £1.3 million from government to help eligible low-income households who rely on heating oil cope with rising fuel costs driven by global events.

The funding is aimed at supporting rural communities, where households are more likely to depend on heating oil rather than mains gas.

Funding will be available from April 1 through Devon's district councils, rather than directly by Devon County Council.

Devon has been identified as a priority area because of the high number of homes dependent on heating oil, particularly in rural parts of the county.

The additional £1,303,439 will be paid to Devon County Council in the 2026/27 financial year as part of the local government funding settlement.

It will sit alongside Devon's wider Crisis and Resilience Fund allocation of £8.4 million a year for three years, which replaces the Household Support Fund from April 2026.

This support will be targeted at eligible low-income households who rely on heating oil. It is not available to all homes heated by oil, and eligibility criteria will apply.

Although the funding formally begins next financial year, the council is working with partners to release support as soon as possible for households in urgent need, while final arrangements for the Crisis and Resilience Fund are put in place.

Further details on how and when eligible households can apply will be shared by district councils once delivery arrangements are confirmed.

DCC Council Tax

On Tuesday 24th February the budget meeting of Devon County Council approved spending plans for 2026/27 and agreed a 4.99 per cent increase on the County Councils council tax share.

This amounts to £89.91 a year (£1.73 a week) for a Band D property for the county council's share (precept).

This would result in a council tax requirement for the authority of just over £610 million for 26/27.

To balance the position, the authority has to deliver £38.98 million of savings, alternative funding or additional income.

The budget explains how the council will continue to support local services at a time when costs are rising and demand for help is increasing.

The council will spend £839.2 million on day-to-day services next year. This is £33.2 million more (4.1 per cent) than in 2025/26.

Councillors also agreed a £770.6 million capital investment programme covering the five years from 2026/27 to 2030/31.

This money will be used for major projects such as road repairs, new school places, support for children with special educational needs, and improvements to council buildings across Devon.

The two biggest spend areas which account for 79% of DCC's expenditure;

1. Children and families

The Children and families budget will see the largest increase in funding across the council.

Spending will rise to £268 million in 2026/27, an increase of £19.1 million. This reflects growing pressure on children's social care, early help for families, and support for children who cannot live at home.

Children and families – capital investment

A total of £76.5 million will be invested over five years in children's homes, school expansions and specialist education provision.

Over the next five years, £25.8 million will be spent on new and expanded specialist schools to create more places for children who need extra support.

2. Adult social care

Adult social care continues to be the council's biggest area of spending.

The budget for adult social care will rise to £395.9 million in 2026/27, an increase of £9.9 million, or 2.6 per cent. This helps cover rising costs, including higher wages for care staff.

Roads and transport

Spending on highways maintenance will rise to £32.4 million in 2026/27, an increase of £2 million.

Full Council also agreed an additional £4 million investment for highways maintenance over the next financial year.

Public health, communities and libraries

The council will receive £37.7 million to support public health services, including help with drug and alcohol misuse and stop-smoking services.

Spending on community services and libraries will total £14.4 million in 2026/27.

Full council also agreed additional funding of £225,000 to restore the book fund to £500,000 and an extra £425,000 to support general library delivery during transition.

Together, these total £650,000, and reverses the proposed efficiency saving within the original libraries budget resulting in a libraries budget of more than £7 million.

In addition, a £1 million reserve for Libraries and Rural Hubs will be established to support genuine transformation and community led improvement.

Additional funding

The council also approved targeted funding which reflects priorities that have arisen through meetings of the council's scrutiny committees, community feedback and consultations with businesses and voluntary organisations.

These include an additional £600,000 to improve the speed in which Education Health Care Plans are delivered; £300,000 additional foster care support; £106,000 to strengthen domestic abuse provision; increase of each councillor's locality budget to £10,000.

There is also an additional £500,000 for post-16 and foster care transport.

Roadworks

A399 Overnight closures 27.04.26-2.05.26 7pm-7am Blackmoor Gate to friendship cross (turning to Challacombe) this is for drainage works and patching

Hillsford Bridge; traffic lights 20th-30th April

Lynbridge Road 30th April 09.30-15.30 closed for Open Reach works.

Please check One Network for up to date information before your journey, there are various closures in Somerset too.

Library consultation

Over 25,000 responses we've been told. Will know more after the scrutiny meeting at the end of April, the cabinet meeting is in May where any decisions will be made.

Please continue to report defects on the highway.

With the winter now very much upon us, it is more likely there will be defects in the highway network, this includes streetlights and signs.

[Report a problem - Roads and transport](#)

The DCC website is very useful for reporting problems and the reports go straight to the contractor.

Alternatively the highway contact number is 0345 155 1004

Please do get in touch if you think I can help with anything; Andrea.davis@devon.gov.uk

Andrea

County Councillor

Combe Martin Rural Division

Andrea.davis@devon.gov.uk

North Devon Councillor's Report

26th March 2026

We all know how difficult it is to find a home in our area, especially if you aren't in a position to buy one. So this month I'm mainly writing about changes to the law on private rented sector housing. I know that many private landlords are very good, but the changes are mainly to address the failings of those landlords that are less good. The changes start coming in from 1 May 2026 as the Government rolls out the Renters' Rights Act, designed to make renting fairer and safer for everyone. North Devon Council is the housing authority and is urging landlords and tenants to prepare now.

The new reforms will bring various changes to the private sector and are aimed at giving tenants stronger protections and clearer rights, while setting new standards for landlords. The intention is that landlords can expect a more stable, professional and trustworthy private rental sector with professional standards, a national database reducing rogue operator issues, an Ombudsman for dispute resolution, clearer reasons for possession and regulation around rent increases. Landlords will still be able to get their property back for clear reasons – like selling up, moving in, or dealing with rent arrears or anti-social behaviour.

Key changes include;

- End of 'no-fault' evictions – section 21 will be abolished, meaning landlords can only end a tenancy using specific defined grounds
- No more fixed-term tenancies – all tenancies will become periodic, giving renters greater security and flexibility
- Fairer rent increases – limited to one per year, with tenants able to challenge unfair rises through a tribunal
- No bidding wars when homes are on the market – landlords must stick to the advertised rent price
- New rules on pets – tenants will have the right to request a pet and landlords must consider this fairly
- Landlords must not discriminate – if a potential tenant receives benefits or has children they cannot be refused on those grounds
- Stronger enforcement – councils, including North Devon Council, will have greater powers to investigate landlords and enforce compliance with the issuing of civil penalties

Phase two is due to begin in late 2026. This stage will introduce two major reforms for the private rented sector:

- A Private Landlord Ombudsman – an independent service designed to help resolve disputes between landlords and tenants quickly and fairly, without the need for court action, which all landlords must sign up to
- A Private Rented Sector Database – requiring all landlords and rented properties to be registered.
- The database will be introduced in two stages, with deadlines staggered across the latter part of 2026.

The final phase will take longer to implement as several proposals will undergo formal consultation. These include:

- A new Decent Homes Standard for the private rented sector – supported by an updated Housing Health and Safety Rating System (HHSRS) to assess risks in rental properties
- Extending Awaab's Law to the private rented sector (Away was the little boy who died in 2020 from prolonged exposure to black mold)– bringing in strict timescales for addressing hazards such as damp and mould

No confirmed timescales have been announced for phase three. NDC will continue to monitor developments closely and share updates as soon as they become available. An engagement plan to make certain that landlords and tenants really understand these changes and also that support and guidance is provided.

As usual, councillor's surgeries continue to be on the first Saturday of each month. Next is 4th April, followed by 2nd May. There are in the Jubilee Room at Lynton Town Hall. I'll be there from 11am to 1pm, while Mayor Adrian Hobbs of L&L will be there from 10am to midday. Please come and talk to us.

John

john.patrinios@northdevon.gov.uk

07975 746860

TOWN CLERKS REPORT

March 2026



AGENCY UPDATE

- **Harbour** – Workforce completed repointing inside aspect of wall. Scaffold being removed w/c 30 March. Pollution Training with Ambipar awaits fixed date in Sept for delivery. MMO Licence granted regarding annual silt removal
Boats scheduled to return to harbour from Wednesday 1 April. Further work on PMSC/MSMS etc. commenced ahead of May Harbour Board.
- **Street Sweeping** – With the weather upturn Bins (Lynmouth) have been reported as full in past week. Rota includes weekend bin clearing when BST starts (29 March) with longer days encouraging increased footfall.
- **Car Park CEO** – We welcome back CEO Jo Fuller for 26 weeks seasonal Car Park duties on 30 March

COUNCIL BUSINESS

Council response to proposals for LGR was submitted as Resolved.

Surveyor has commenced Rent review for 3 LTC Manor area properties with site visit set for 8 April (to incorporate second inspection of assets for 2026).

Lyn Valley - Trade Waste & Recycling Consultation concluded with public notice of outcomes and 3 principal suppliers.

Three insurers now engaged in tendering for Council Insurance for 1 June 2026 renewal

COUNCIL PROPERTY

- **Toilets inspected 25 March** – after contractors clean they are good to re-open for the season Saturday 28th March. New locks fitted in Lynmouth blocks.
- **Emergency Community Hub facility** – Town Clerk secured funds to cover preliminary costs, for surveys, estimates and plans to refurbish old Town Hall Cell into Emergency Community Hub facility
- **Putting Greens** – Preparation work completed for opening of 18 Greens for Good Friday as per lease conditions.
- **Manor House** – Town Clerk working with tenants on future business planning
- **SWW Sewage works** – Contractors are expected to be offsite by May 2026

Events/Road Closures:

Emergency works/spending this month: None

Kevin A Harris – Town Clerk – March 2026

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD IN LYNTON TOWN HALL ON WEDNESDAY 8 APRIL 2026 AT 7.00PM

Present: **Councillors**
A Rodway (Chair)
L Wakeham (Deputy Chair)
J Patrinos
B Peacock
S Richards

Not on this Committee: M Care
V Pugsley

Officers: Town Clerk and Town Council Secretary

321/25 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Logan and Manning.

322/25 PUBLIC QUESTION TIME

No members of the public were present.

323/25 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

Councillor Patrinos declared an interest in item 6b, as he is a member of the local Twinning Association

324/25 MINUTES

RESOLVED:

That minutes of Estates & Amenities Committee Meeting held on 11 March 2026, be confirmed and signed by the Chairman as a true and correct record.

325/25 MATTERS UNDER DELEGATED POWERS

None received up to the date of publication of agenda

326/25 MATTERS FOR RECOMMENDATION

a. Current Works Schedule

Committee ratified prioritisation of works and associated costs.

There was further discussion on:

- Dredging licence
- Putting Green
- Jail
- Suzette Hibberts memorial tree
- Church Clock

Councillor Patrinos left the meeting for the next item.

b. Use of Manor Green

Lynton and Lynmouth Twinning Association are requesting the use of Manor Green in May for a car boot sale in aid of the next twinning visit. Councillor

Peacock proposed approval without charge, there was no seconder.
Councillor Hobbs proposed they be allowed to use as long as there was no commercial activity. All were in favour, apart from Councillor Peacock.

It was

RECOMMENDED

To allow use of Manor Green provided there is no commercial activity impacting nearby LTC tenants and local traders,

c. Poppies

The Lyn Valley needlecrafters are knitting and crocheting poppies to go around the rail of the War Memorial on the Town Hall forecourt, it was

RECOMMENDED

To agree to this proposal.

d. Car Parking on Footpath outside Rising Sun in contravention of Regulations

Councillor Hobbs brought this to Council's attention. This is causing obstruction of the footpath and it was

RECOMMENDED

To write to Manager of Rising Sun, asking the staff to stop this practice.

e. Town Hall Flags

Councillor Manning suggested replacing the Union flag and the St Georges flag with the Devon flag and Exmoor Flag, noting that the Union Flag and St GeorgesFlag have become associated with extreme right wing groups. After discussion it was

RECOMMENDED

To keep the flags as they are in line with government guidelines.

f. Memorial Tree in memory of Councillor Hawkins

Councillor Manning would like to plant a Monkey Puzzle tree on a spot she has identified on Hollerday Hill. It was

RECOMMENDED

To accept this recommendation.

327/25 MATTERS FOR INFORMATION

a. Planning Decisions

EXM/26/003/ADV – Crown Hotel, Lynton

Advertising consent for the proposed installation of 10 no. new signs

APPLICATION APPROVED WITH CONDITIONS.

The meeting closed at 7.35 pm.

Chairman

April 2026

CURRENT WORKS		PRIORITY	UPDATE	TO DO	DO BY	BUDGET CODE
1	Harbour	WF	Spring 2026 silt removal COMPLETE	Andy Floyd to complete remaining necessary works		Agency
2	Harbour Flood relief Scheme	TC	Tim Mytton (EA) emailed Town Clerk 19 March 2026 to report no update and that he will chase	Stonework deteriorating on river side of overflow holes and upper slipway		Agency
3	Car Park retaining wall behind Town Hall	TC	Awaiting DCC Engineers final report	Mayor, Chair Estates and TC meet NDC Resource lead 15/01/2026		Agency
4	CPD knowledge - Cemetery procedures 2025/26	WF	COMPLETE	Workforce to proceed with best practice in Cemetery procedures		Agency
5	Dumper Truck Certificate	TC	Town Clerk to arrange training course attendance	X2 Workforce to achieve Dumper qualification for harbour works etc. 3t. +		Agency
6	Harbour wall	WF	A weeks work left to complete	To complete works and remove scaffolding	PRIORITY 1	Agency
7	Lower Lyndale Car Park	WF	COMPLETE	Works completed, bollards to be installed by workforce to protect car park stone wall	PRIORITY 3	
8	Pavilion Park	WF	workforce to complete Spring strimming of area and beside path	To be completed before end of the month		
9	Russell Gardens	WF	Workforce to strim around stone bench and to explore wooden seating options			
10	Town Hall gutters	TC	Front of TH gutter work complete.	Small Section at back to replace		LLTC
11	Putting Greens	WF	Scarifying done, weed spraying complete.	Final cuts and tidying to complete in time for opening	PRIORITY 2	LLTC
12	Drystone Wall, Hollerday Hill	WF		Repair collapsed wall near Iron Age Fort, workforce to commence when opportunity allows		LLTC
13	Play Area repairs	WF	COMPLETE			LLTC
14	Putting Greens	WF	Wooden picket fence repair COMPLETE			LLTC
15	Steps by Tennis Court, Hollerday Hill	WF	COMPLETE			LLTC
16	Seat by information board, Hollerday Hill	WF	Leading hand to source quotes for replacing wood	Replace rotten wood seat		LLTC
17	Upper North Walk	WF	M Dallyn to make repairs to goat fence	M Dallyn confirms he will begin works mid April 2026. Contractor to contact Chair of Estates when work completed		LLTC
18	Rhododendron works	WF	Contractor to be contacted by TC	Contractor confirms work to be completed April 2026, contractor to supply photos of work once completed.		LLTC
19	Allotments	WF	Workforce to make safe entrance as becoming dangerous	As weather permits		
20	Valley of Rocks Car Park	WF	Workforce to implement changes to entry/exit as per council decision sept 25	Workforce to complete as a priority	PRIORITY 4	
21	Benches	WF	Workforce to survey benches along North Walk following a parishioners concerns			
22	Prison Cell Roof	TC	Initial plans and costings received by K Dyer and funding sourced by TC to cover outlay.	Any build work will follow when funding sourced and in place		
23	Town Hall Repairs	TC	Council to contact Wells Stonemasons to provide new quotations for remaining identified masonry works on TH			
24	Tree Guard Memorial Tree	WF	Workforce to fit metal tree guard to memorial tree, Manor Green	Council to source appropriate tree guard		
25	New Cemetery	WF	Workforce to weed kill and strim path as weather permits, soil and detritus to be removed from entrance porch.			

Signed :

Date :

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 15 APRIL 2026 AT 7PM

Present: **Councillors**
J Patrinos (Acting Chairman)
J Atherton (Vice Chairman)
M Care
A Hobbs
L Logan
V Pugsley
A Rodway

Not on this committee: B Peacock

Officers: Town Clerk and Town Council Secretary

331/25 APOLOGIES FOR ABSENCE

There were no apologies.

332/25 PUBLIC QUESTION TIME

There were no Members of the Public present.

333/25 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

No declarations.

334/25 MINUTES

RESOLVED:

That minutes of the Policy & Finance Committee Meeting held on Wednesday 18 March 2026 be confirmed and signed by the Chairman as a true and correct record.

335/25 MATTERS UNDER DELEGATED POWERS

Councillor Logan joined the meeting

- a. **INCOME & EXPENDITURE REPORT – March 2026**
Committee **RESOLVED** to adopt the March 2026 Income & Expenditure report.
There were questions on:
 - Toilet surplus
 - Outstanding rents
 - Water rates
 - BT/Broadband costs

- b. **BALANCE SHEET – Month 12**
Committee **RESOLVED** to receive the Balance Sheet for Month 12.
Committee also **RESOLVED** to move the reserves, so that both bank accounts are close to the £120K protection limit under FSA rules.

- c. **ELECTRONIC TRANSACTIONS for Payment**
Committee **RESOLVED** to authorise Finance Officer to make payments as listed in the report. There were questions on:
- Harbour costs
 - Goats

336/25 **MATTERS FOR RECOMMENDATION**

a. **Main Annual Policies for Review prior to Annual Meeting of Council**

- **Standing Orders**
It was **RECOMMENDED** to adopt the Standing Orders for the coming municipal year
- **Financial Regulations**
It was **RECOMMENDED** to adopt the Financial Regulations for the coming municipal year and to include a 3 year forecast in line with best practice.
- **Asset Register**
It was **RECOMMENDED** to adopt the Asset Register for the forthcoming municipal year.
- **Risk Assessments**
It was **RECOMMENDED** to adopt the general risk assessment, subject to a review of the fire risk assessment. The Harbour risk assessment will be deferred to Annual Meeting of Council in May.

b. **Debt Recovery Policy**

Committee discussed putting in place a specific policy regarding non-payment of debts/debt recovery. There is at present a general clause in Councils lease documents, however Town Clerk shared with committee some policies from other Councils, and this was discussed fully. It was **RECOMMENDED**

Town Clerk will draft a policy using one of these existing documents, which the committee will adopt at the Annual Meeting.

c. **Manor Green Rental Policy**

In view of the many requests Council has had for hire of Manor Green, Committee discussed whether a Policy might be relevant. After much discussion it was

RESOLVED

To keep the hire of Manor Green on a case by case basis but generally hires would be required to abstain from selling food and drink. (4 votes for, 2 abstained).

d. **DALC Membership renewal 2026/27**

It was

RECOMMENDED

To authorise renewal of this years DALC membership

e. **New LLTC Logo and Artwork**

Committee considered the new logo and artwork that the Marketing and Communications Officer had submitted, and it was

RECOMMENDED

To accept the artwork and logo.

f. Request received for free parking whilst walking Coleridge Way for charity

Committee discussed this request fully and it was

RECOMMENDED

To direct them toward a four-day permit for £20 as is usual Council practice.

337/25 MATTERS FOR INFORMATION

There were no other matters.

The meeting closed at 8.05 pm

Chairman

LYNTON & LYNMOUTH TOWN COUNCIL
ACCOUNTS FOR PAYMENT - MARCH/APRIL 2025
PRESENTED TO POLICY & FINANCE COMMITTEE ON 15 APRIL 2026

<u>DATE</u>	<u>Chq No.</u>	<u>PAYEE</u>	<u>AMOUNT</u>	
1				
<u>PAYMENTS OUT OF COMMITTEE</u>				
19.03.26	CARD	DVLA	345.00	Landrover vehicle tax 26/27
23.03.26	CARD	Marine Management	50.00	Marine Management
26.03.26	CARD	Amazon	21.98	Repairs
26.03.26	BACS	Flagpole express	104.16	Gold finial for pole
31.03.26	CARD	South West Hire & Sales	600.00	Equip Hire
09.04.26	CARD	Glasdon	372.77	Refuse sacks for street sweeper
		TOTAL	1,493.91	
2				
<u>PAYMENTS AGAINST BUDGET</u>				
05.03.26	DD	O2	10.80	Sim card for Lift telephone
09.03.26	DD	Rightfuel	532.22	Fuel
10.03.26	DD	Barclaycard	33.79	Transaction Charges - Feb 2026
10.03.26	DD	Good Energy	37.22	Electricity Lynnmouth Kiosk
12.03.26	DD	HSBC	40.00	Bank charges
14.03.26	DD	Nayax	174.77	Toilet transaction charges - Feb 2026
17.03.26	DD	EDF	648.75	Electricity at various locations
16.03.26	DD	Sage	73.20	March Payroll
16.03.26	DD	Takepayments	18.00	March charges
17.03.26	DD	EE	20.40	Workforce call out mobile
17.03.26	DD	British Gas	665.42	Town Hall Electricity - Feb 26
23.03.26	DD	Vincents	189.30	Service Plans for Tractor & Kubota
19.03.26	DD	AIBMS	192.02	February Transaction Charges
20.03.26	BACS	Staff	16,119.97	March Payroll
20.03.26	BACS	March Payments	9,271.01	Payments from March Schedule
26.03.26	DD	ALD Automotive	102.00	VED WD69 SJV
26.03.26	DD	Ford Lease	371.48	C/Park Van - March 2026
26.03.26	DD	HSBC	21.98	Bank charges to 4 March
19.03.26	BACS	PAYE & Pension payments	11,935.71	March payments
March		Studio (March) & ENP (Jan-March)	118.50	Commission for Permits
		Total	40,576.54	
3				
<u>ACCOUNTS FOR PAYMENT -APRIL 2026</u>				
17.04.25	BACS	Staff	16,615.47	Estimated April Payroll
24.04.26	BACS	All in One Services Ltd	2,040.00	Toilet Cleaning March 2026
	BACS	M&E Alarms	276.00	Annual Maint Town hall intruder alarm
	BACS	M&E Alarms	274.66	Inv 165408
	BACS	Blakewell	1,017.79	Mower service and repair
	BACS	Blakewell	289.00	Leaf Blower
	BACS	Blakewell	289.00	Leaf Blower
	BACS	Blakewell	51.90	Mower repair
	BACS	DALC	581.77	
	BACS	Bridgemans	98.70	Materials
	BACS	Devon County Council	45.03	Pension Recharge - March 2026
	BACS	NDC	35,939.65	1st half 26.27 Rates at various sites
	BACS	Notts	4,294.20	Excavator hire for dredging and stone work
	BACS	NFSCo	431.41	12 Goats
	BACS	Flowbird	478.32	February charges & April Airtime
	BACS	Parish Online	105.60	Mapping Software 26/27
	BACS	Parish Online	462.00	Website Service 26/27
	BACS	Ray Floyd Plany Hire	6,786.00	Harbour work
	BACS	Ray Floyd Plany Hire	168.00	Digging Grave
	BACS	RGB	61.63	Sashlock
	BACS	RGB	17.23	2 x Hard Hats
	BACS	Wessex Tree Surgeons	3,228.00	Inspection of trees at various sites
	BACS	Strauss	221.58	3 x work trousers
	BACS	Source for Business	919.72	1st half 26.27 Car Park Lower Lyndale
	BACS	Source for Business	1,145.32	1st half 26.27 Car Park Cross St
	BACS	Winson	2,585.58	Kerosene
	BACS	Wallgate	183.26	Liquid soap
	BACS	Devon County Council	5,458.61	Estimated April Pensions
	BACS	Inland Revenue	6,535.11	Estimated April PAYE
			90,600.54	
TOTAL PAYMENTS			132,670.99	