

# LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall  
Lee Road  
Lynton  
EX35 6HT

Date: 10 April 2026

## PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held at Lynton Town Hall on **Wednesday 15 April 2026 at 7pm.**

Yours sincerely

**Kevin A Harris**  
Town Clerk

**To:**

<b>Councillors</b>	
J Patrinos	(Acting Chair)
J Atherton	(Deputy Chair)
M Care	
A Hobbs	
L Logan	
V Pugsley	
A Rodway	

Members of the public may attend this meeting during discussion of Part 1 of the Agenda. Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

### AGENDA

- 1. APOLOGIES for absence**  
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
- 2. PUBLIC QUESTION TIME**  
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
- 3. DECLARATION of Members Disclosable Pecuniary Interests**  
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)

***The 7 principles of public life***

*Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership*

#### **4. MINUTES**

To confirm the minutes of a meeting held on Wednesday 18 March 2026 as previously circulated.

#### **5. MATTERS UNDER DELEGATED POWERS**

**a. INCOME & EXPENDITURE REPORT –March 2026**

Committee to adopt the March 2026 Income & Expenditure report.

**b. BALANCE SHEET – Month 12**

Committee to receive the Balance Sheet for Month 12

**c. ELECTRONIC TRANSACTIONS for Payment**

Committee to authorise Finance Officer to make payments as listed in the report.

#### **6. MATTERS FOR RECOMMENDATION**

**a. Main Annual Policies for Review prior to Annual Meeting of Council**

- **Standing Orders**
- **Financial Regulations**
- **Asset Register**
- **Risk Assessments**

**b. Debt Recovery Policy**

Committee to discuss putting in place a Policy regarding non-payment of debts/debt recovery.

**c. Manor Green Rental Policy**

In view of the many requests Council has had for the hire of Manor Green, Committee to agree on a rental policy.

**d. DALC Membership Renewal 2026/27**

Councillors to approve this year's renewal

**e. New LLTC Logo and Artwork**

Committee to consider and accept new LLTC logo and artwork.

**f. Request received for free parking whilst walking Coleridge Way for charity**

Committee to discuss whether this request will be feasible.

#### **7. MATTERS FOR INFORMATION**

None

***No decisions can be taken on items of business not on this agenda.***

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