

# LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall  
Lee Road  
Lynton  
EX35 6HT

Date: 12 March 2026

## PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held at Lynton Town Hall on **Wednesday 18 March 2026 at 7pm.**

Yours sincerely

**Kevin A Harris**  
Town Clerk

**To:**

<b>Councillors</b>	
J Patrinos	(Acting Chair)
J Atherton	(Deputy Chair)
M Care	
A Hobbs	
L Logan	
V Pugsley	
A Rodway	

Members of the public may attend this meeting during discussion of Part 1 of the Agenda. Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

### AGENDA

- 1. APOLOGIES for absence**  
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
- 2. PUBLIC QUESTION TIME**  
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
- 3. DECLARATION of Members Disclosable Pecuniary Interests**  
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
- 4. MINUTES**

*The 7 principles of public life*

*Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership*

To confirm the minutes of a meeting held on Wednesday 18 February 2026 as previously circulated.

**5. MATTERS UNDER DELEGATED POWERS**

- a. **INCOME & EXPENDITURE REPORT – February 2026**  
Committee to adopt the February 2026 Income & Expenditure report.
- b. **BALANCE SHEET – Month 11**  
Committee to receive the Balance Sheet for Month 11
- c. **ELECTRONIC TRANSACTIONS for Payment**  
Committee to authorise Finance Officer to make payments as listed in the report.
- d. **BUDGET MONITORING REPORT Q3**

**6. MATTERS FOR RECOMMENDATION**

- a. **Public Convenience Re-opening**  
Committee to agree the new season reopening date for the public toilets
- b. **Trade Waste Update**
- c. **Assets Transfer**  
Councillors to discuss the situation should North Devon Council have responded by this date
- d. **Council Insurance renewal**  
The current three year deal with Zurich is due for renewal before 1 June 2026.

**7. MATTERS FOR INFORMATION**

None

***No decisions can be taken on items of business not on this agenda.***

***The 7 principles of public life***

***Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership***