

# LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall  
Lee Road  
Lynton  
EX35 6HT

Date: 14 March 2025

## PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held at Lynton Town Hall on **Wednesday 19 March 2025 at 7pm.**

Yours sincerely

**Kevin A Harris**  
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda. Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

### AGENDA

1. **APOLOGIES for absence**  
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**  
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**  
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**  
To confirm the minutes of a meeting held on Wednesday 19 February 2025 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
  - a. **INCOME & EXPENDITURE REPORT – February 2025**  
Committee to adopt the February 2025 Income & Expenditure report.
  - b. **BALANCE SHEETS – MONTH 11**  
Committee to receive the Balance Sheets for Month 11

*The 7 principles of public life*

*Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership*

- c. **ELECTRONIC TRANSACTIONS for Payment February**  
Committee to authorise Finance Officer to make payments as listed in the report.
- d. **EARMARKED RESERVES FOR REVIEW**
- e. **AGREE ACCRUALS**
- f. **QUOTES RECEIVED FOR TREE WORKS**  
Members to discuss the two quotes received. There was one no-reply.

## 6. **MATTERS FOR RECOMMENDATION**

- a. **Valley of Rocks Picnic Bench**  
One of the picnic benches was taken to Lynmouth, therefore needs replacing
- b. **Land at Middleham, Watersmeet Road, Lynmouth**  
Deferred from Estates & Amenities as National Grid are offering this land for purchase.
- c. **LLTC's Proposals on Devolution**  
As discussed at Full Council under Devon County Council item, and further discussed at Estates & Amenities.

## 7. **MATTERS FOR INFORMATION**

None.

***No decisions can be taken on items of business not on this agenda.***

***The 7 principles of public life***

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