

LYNTON AND LYNMOUTH TOWN COUNCIL

lrc@northdevon.gov.uk
01598 752384

Town Hall
Lee Road
Lynton
EX35 6HT

DATE: 7 February 2025

PUBLIC MEETING ESTATES AND AMENITIES COMMITTEE

You are hereby invited to attend a meeting of this committee to be held at Lynton Town Hall on **Wednesday 12 February 2025 at 7pm**

Yours sincerely,

K. A. Harris BA (Hons)
Town Clerk

PUBLIC ACCESS TO INFORMATION

Members of the public may attend this meeting for Part 1 of the agenda.

Members of the public are entitled to see the background papers to any report in Part 1

Copies of any such papers will be supplied upon request on payment in advance of the copying charge.

AGENDA

1. **APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to the meeting.
2. **PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about ***items on the agenda***. Persons may speak for 3 minutes with a total period of 20 minutes.
3. **Declaration of Members Disclosable Pecuniary Interests**
Town Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter (S31; Localism Act 2011)
4. **MINUTES – to confirm the minutes of the 10 January 2025 meeting as previously circulated.**
5. **MATTERS UNDER DELEGATED POWERS**
 - a. **Planning**
62/41/25/001 – Lynton Camping & Caravanning Club Site, Caffyns Cross, Lydiate Lane, Lynton
Proposed installation of 1 no. new water tank
[Citizen Portal Planning](#)
6. **MATTERS FOR RECOMMENDATION**
 - a. **Current Works Schedule**
Committee to ratify prioritisation of works and known associated costs

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

b. Food Bank

This item was brought from January Full Council (Minute number 273/24), and relates to concerns about the closure of the foodbank, and funds being redirected to the Northern Devon Foodbank.

c. Asset Inspection

Committee to set date for second Asset Inspection

d. Land in Valley of Rocks

Request received for possible purchase of small parcel of land behind Mother Meldrums.

e. Sea Shelter Lease

Tenants wish to continue into the 2025/26 season.

f. Public Toilets Re-opening

Councillor Hobbs to speak

g. Rust Spots on Paddlegate in Lynmouth Toilets

Committee to discuss any further action after reply from Healthmatic

h. Long Term Car Parking in Esplanade

A request has been made for four spaces from March to May in order for work to be carried out.

i. Pizza Take Away Truck

Committee to review pizza takeaway provision on Town Hall forecourt.

j. Workforce Clothing

Committee to decide whether to purchase extra hoodies for workforce.

k. Town Hall Internal Toilets

Councillor Hobbs to report on the meeting about the refurbishment of the Town Hall gents and disabled toilets.

l. Three Quotes for Compost Area Foundations at Grattons Drive Allotments

m. Honeypot Cottage

Now Town Clerk is in possession of deeds and varying maps, it may be prudent to ask Councils Land Agent to survey the area for official position. Committee to discuss.

7. MATTERS FOR INFORMATION

Appeal Notification letter

APP/F9498/C/24/3353696 – Caravel, 14 Lynmouth Street

No decisions can be taken on items of business not on this agenda.

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