

# **LYNTON AND LYNMOUTH TOWN COUNCIL**



**Q**  
QUALITY TOWN COUNCIL

## **COUNCIL MEETING**

**THURSDAY 26 SEPTEMBER 2024**

*Town Hall  
Lee Road  
Lynton  
North Devon EX35 6HT*

*Tel: 01598 752384*

***The 7 principles of public life***

*Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and  
Leadership*

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Steps and they would also like the Church Steps public bin moved to Queen Street, which Council were not minded to do. After some research, the telephone box cannot be used for anything other than a defibrillator as it is a newer type of box.

#### **095/24 COMMITTEE REPORTS**

##### **RESOLVED**

That open reports of the following committees, having been circulated, be noted and recommendations contained therein adopted.

**Town Hall & Events Committee** **27 June 2024**

Minutes 071/24-073/24

**Estates and Amenities Committee** **10 July 2024**

Minutes 074/24-080/24

**Policy and Finance Committee** **17 July 2024**

Minutes 081/24-087/24

**086/24 a.** was called as some Members had questions on this topic.

**086/24 d.** Town Clerk informed Members both new recruits are now certificated as competent on Mower, and all three workforce are certificated as competent on Strimmer.

**086/24 e.** Town Clerk updated Members with a new date for Manor House inspection, which is in first week September.

**086/24 f.** Councillor Rodway wished to replace the recommendation with £110 from Mayors Allowance to buy a perpetual trophy for the allotment prize, it was

##### **RESOLVED**

To agree to this.

**086/24 g.** Town Clerk wished to point out that the next time this contract is renewed, it will have to go through a different process as it would enter a different financial threshold.

**086/24 h.** Town Clerk was asked about Music licence and he is still researching.

#### **096/24 CIVIC SERVICE**

Councillor Logan spoke about the Civic Service and lunch, and about scaling back slightly, which led to a lively debate. He would like to see a buffet rather than a sit down meal, with seating rather more casual than previous years. The question of alcohol was also raised, however as there was some left over from last year, and generally the guests are all driving, consumption is not at all large. It was

##### **RESOLVED**

To go ahead with a slightly scaled back lunch in the form of a buffet.

#### **097/24 COUNCIL TRUCK**

Town Clerk updated Members on the damaged truck. This was collected on Wednesday and taken to Exeter for repairs.

#### **098/24 REPORTS FROM COUNCILLORS AND OTHER COUNCIL COMMITTEES**

- Councillor Rodway has been approached by a member of the public regarding a parking issue in Broadmead Gardens, and he is speaking with North Devon Homes on the matter.

- Councillor Hawkins reported the Town Hall & Events Committee is up and running and a list of events is in planning stage.

**099/24      MOTIONS**

There were none.

**100/24      NORTH DEVON COUNCIL**

Councillor Patrinos sent in apologies. There was no report.

**Questions**

There were none.

**101/24      DEVON COUNTY COUNCIL**

Councillor Davis sent in apologies and forwarded her report to Council. The report is attached to these minutes.

**Questions**

There were none.

**102/24      REPORT OF THE TOWN CLERK**

Town Clerk worked through his report, which is attached to these minutes.

**Questions**

Councillor Rodway asked about the Lyndale Toilets and whether the repairs had been effected to the paddle gate subject of criminal damage. The replacement part is still awaited but the unit is open just not charging for entry as per Full Council resolution June 2024

**103/24      QUESTIONS**

There were none.

*CEP*  
*26/09/24*

Meeting closed at 8:30pm

Chairman

## **Police Incident Report for Lynton/Lynmouth June 2024**

In the Month of June there have been 6 reported incidents.

### **Criminal Damage:**

Damage to public toilets – No viable lines of enquiry.

### **Domestic Assault:**

Incident involving family members in home address – Under investigation.

### **Harassment (Domestic related):**

Unwanted contact – No further action due to evidential difficulties on the reporting person's part.

### **Criminal Damage:**

Damage to vehicle parked in public car park – Suspect identified and dealt with through out of court disposal.

### **Theft of Motor Vehicle:**

Vehicle stolen – No evidence of offence and vehicle circulated.

### **Theft:**

Personal property accidentally left in in public toilets and had been taken prior to the persons return – No viable lines of enquiry.

# Lynton and Lynmouth Town Council County Councillors report July 2024

## Link Road Update

An update on the expected completion dates for the North Devon Link Road scheme;

- A large section of the road will be substantially completed prior to the summer holidays from Portmore roundabout down to Landkey Viaduct at Swimbridge, any remaining works focused around the footbridge.
- Borners Bridge roundabout will also be completed in July.
- The central section from Landkey Viaduct through to the Filleigh cutting will be the last area to be completed over the summer with the West Buckland Junction being the last section in late September.
- Landscaping works will have to be done over the winter period due to the planting season.

***40mph speed limits (30mph at Borners) will be taken off at the same time as the programmed completion dates.***

## Annual Public Health Report.

The report, [which you can view here](#), highlights the challenges that an ageing population in Devon presents, the underlying factors that can contribute to poor health and what we can all do to help ensure that we live healthier for longer.

Devon has an older population and faster older population growth than the UK average. Over the next 20 years the predicted proportion of those aged 75 and over living in Devon will increase from 13.7 per cent this year to 18.4 per cent by 2043.

This population change, says the report, and that people are spending more years in ill-health, poses challenges in relation to the health, wellbeing and quality of life for all of us. Coupled with a reduction in the birth rate in the future, this means that the ratio of younger people to older people will also reduce.

This will inevitably affect our frontline workforce and carers, both paid and unpaid.

Currently across Devon there are just over two working-age people to one older person. By 2043, we expect this to reduce to 1.7 working aged people to one older person.

The report also illustrates how, over the past decade, life expectancy has stalled and remained similar both locally and nationally. The average life expectancy across Devon is 85 and 87 years (male and female respectively) with average healthy life expectancy being approximately 77 and 79 years.

This shows that people in Devon are on average living around a decade in poorer health and, as with life expectancy, no significant improvement in healthy life expectancy has been seen over the last decade.

It also looks at other areas including risk factors for older people, the predicted growth in long-term conditions and disabilities such as diabetes, cardiovascular disease and obesity and the importance of physical activity, vaccinations, screening and oral health.

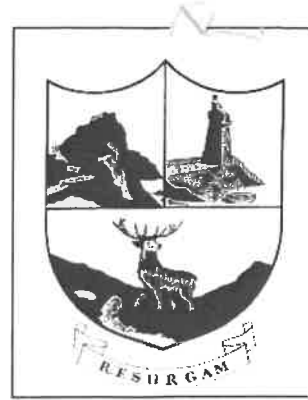
## Highway works

As you know there will be substantial road surface works throughout the summer affecting both many communities in Combe Martin Rural, I apologise for the inconvenience caused, this work I have been pushing for to be done before the wetter, colder weather sets in, that said it's been rather wet throughout the year so far.

***Highway emergency number is :0345 155 1004 (If you are reporting an emergency that is very likely to present an imminent threat to life or serious injury or serious damage to property). Reporting defects on the highway the Devon County Website [Report a problem - Roads and transport \(devon.gov.uk\)](#)***

Andrea Davis  
County Councillor Combe Martin Rural division  
[Andrea.davis@devon.gov.uk](mailto:Andrea.davis@devon.gov.uk)

**TOWN CLERKS REPORT**  
**JULY 2024**



**AGENCY UPDATE**

- **Workforce** – Two new General Labourers have settled in well and thus far have trained in mowers, strimmer's and brush cutters. Just need to arrange backpack spraying and chainsaw qualification and they will be fully competent
- **CEO** – Jo Fuller passed her CEO qualification to high level – congratulations!
- **Bowls Club** – repairs effected and ground reinstated OK
- **Harbour Safety Audit** – was completed satisfactorily with NDC Designated Person, Senior Engineer, Health & Safety Officers and Harbour Master present
- **Photographing assets** – properties managed under the Lynton Agency are subject to wider NDC Insurance procurement exercise and require images of NDC estate locally which I am completing for them

**COUNCIL PROPERTY**

- **Toilets** – Listed Building consent granted for Town Hall. Healthcare advised to arrange installation date/time
- **Toilets** - Performing slightly better but still some hiccups and general mistreatment by users
- **Truck has been taken for repair** – contractor appointed by Zurich insurance collected truck 24 July. Insurance enquiries ongoing.

**COUNCIL BUSINESS**

**Events:** Town Hall - 23 August – Voodoo Room – Classic Power Trio via Plough Arts

**Emergency works/spending this month:**

Another 2 weeks of Truck Rental costs following RTC

**Road Closures:**

Kevin A Harris – Town Clerk – July 2024.

# LYNTON AND LYNMOUTH TOWN COUNCIL

## MINUTES OF A MEETING OF THE TOWN HALL & EVENTS MANAGEMENT COMMITTEE HELD AT LYNTON TOWN HALL, ON THURSDAY 25 ~~JUNE~~ 2024 AT 6PM

July

**Present:**                                **Councillors**  
P Hawkins                                (Chairman)  
D Garrett  
T Manning

**Officers:**                                Town Clerk, Town Council Secretary

### 104/24                    APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bassett, Logan and Richards

### 105/24                    DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

No declarations were made.

### 106/24                    MATTERS FOR RECOMMENDATION

- a) Committee discussed known events and Weddings booked for the coming 12 to 18 months and it was **RECOMMENDED**  
To remove the flower show from 2024, and reschedule for the same weekend in 2025. Town Clerk would update the events register.
- b) Committee then listened to Town Council Secretary outlining the booking process for Town Hall events (concentrating mainly on weddings). The notes are attached to these minutes.
- c) Committee discussed 125 year celebration for the Town Hall in 2025. Cllr Hawkins suggested a Victorian tea party, and this would be further discussed at the September Events Committee.
- d) Committee discussed non-Councillor members and three suggestions were made.
- e) Town Clerk updated committee on PRS licence process and would bring this back to September Events Committee.
- f) Flea Market on Lynmouth Manor Promenade – Cllrs Garrett and Hawkins would be allocated to this event.
- g) Flower and Produce Show in Town Hall – Cllr Manning would be

allocated to this event, now taking place in 2025

- h) Steam Punk Weekend – Cllrs Hawkins and Manning.
- i) 1980's School Disco – Cllr Manning
- j) Burns Night in Town Hall – Lyn Valley Classic members (S Hawker)
- k) Bhangra Night in Town Hall – Lyn Valley Classic members (D. Mitchell)
- l) Annual Mayors Ball – Cllr Logan
- m) ABBA Night in Town Hall – Cllr Richards (TBC)
- n) Ideas were discussed for future events – Scalextric and remote control cars in main hall during Lyn Valley Classic.
- o) Committee to review and revise/update the Events Calendar monthly at their meeting.

Meeting Closed 6.50 pm

Chairman

- First contact by prospective Bride/Groom is usually by phone or email. They will receive a brochure and booking form by email usually, booking form has the details of the registration department.
- At this point they may ask for a walk round to see the rooms on offer. The most popular is Mezzanine level (40ish).
- Then they ask for their preferred date (s) and I will pencil in diary, once they have a confirmed date from Registration Dept. we ask they fill out their form and send in 50% deposit.
- There will be other phone calls or visits to arrange any decoration or general questions.
- A month before, the balance is due.
- On the wedding day, Andy is usually present, if he is away, I do it. The wedding party is usually here for a max of 1 ½ hours.

The above is just ceremony only.

Occasionally there will be a wedding in main hall, followed by reception.

If the couple are not residents of Lyn Valley, they pay the non-parishioner rate. Usually together we work out the hours they will need and it is all costed out and this will include setting up and clearing up the next day. For this type of event we ask they pay a cleaning deposit of £200







## LYNTON AND LYNMOUTH TOWN COUNCIL

### MINUTES OF A MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD IN LYNTON TOWN HALL ON WEDNESDAY 11 SEPTEMBER 2024 AT 7PM

**Present:**                      **Councillors**  
A Rodway      (Chair)  
D Garrett  
L Logan  
B Peacock

**Not on this Committee:** J Patrinos

**Officers:**                      Town Clerk, Town Council Secretary

#### 111/24              APOLOGIES FOR ABSENCE

Apologies were received from Councillors Hobbs, Bassett, Manning and Richards, and these were accepted.

#### 112/24              PUBLIC QUESTION TIME

There was 1 member of the public present. She wished to discuss her letter to Council regarding the use of weedkiller around the Parish. As there had, to date, been no particular findings from the working group, Cllr Rodway assured her he would be in touch when there were.

#### 113/24              DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

No declarations were received.

#### 114/24              MINUTES

##### **RESOLVED:**

That minutes of Estates & Amenities Committee Meeting held on 10 July 2024, be confirmed and signed by the Chairman as a true and correct record.

#### 115/24              MATTERS UNDER DELEGATED POWERS

##### **Planning**

##### **62/41/24/013 – Garson House Care Home, 7 Lee Road, Lynton**

Proposed internal alterations to form new shower facility and bedroom. Part conversion of existing Managers Flat. It was

##### **RECOMMENDED**

To support the application.

#### 116/24              MATTERS FOR RECOMMENDATION

##### **a. Current Works Schedule**

Committee ratified prioritisation of works and known associated costs



**a. CCTV on Rhenish Tower**

Committee discussed expressing support for Harbour Master to install CCTV covering the harbour area on Rhenish Tower. It was

**RECOMMENDED**

To support this endeavour.

**b. Toilet Update**

Town Clerk reported a new four-year cleaning contract has been signed, effective from 1 August 2024. He also reported on the problem with the paddlegates and towers and has now been resolved, with a more robust design having been installed. After further discussion, it was

**RECOMMENDED**

Emergency spend is approved for the works to toilets.

**c. Offensive Shop Display**

This relates to a complaint email received regarding a souvenir shop in Lynmouth displaying offensive 'humorous' signs outside this shop. This is not the first complaint Council has received, and Council members have also reported receiving complaints. After discussion, it was

**RECOMMENDED**

To reply to this email stating Council would refer this matter to the local community constable.

**d. Wildflower Corner**

Cllr Peacock updated committee on the Ladywell Nature Reserve. The pond has been a great success in its first year with frogs, toads, damselflies and dragonflies all being present, along with many different species of bird. Mrs Thorpe is kindly opening/closing the hide each day, and keeping the bird feeders topped up. The new trees by the fence are doing well along with most of the plug trees, apart from Elder and Crab-Apple which have been decimated by slugs. There is work to do on the wall, which Councillor Peacock would undertake. The wildflower corner he planted has been wonderful, and he would like to extend to the left hand side of the gate. He requested £50 (which he spent last year on wildflower seed) from the Nature Reserve budget, along with an amount he would spend on seed for the other corner and replacements for the damaged plug trees. It was

**RECOMMENDED**

To support Councillor Peacocks request.

He also would like to see whether the contractor who cuts the wildflower meadow would also cut the wildflower corner in the Nature Reserve, so is seeking permission for this. It was

**RECOMMENDED**

To support this request and to make sure the cut/collect in both areas is in the budget for next year.

**e. Goat Placements**

An E-mail was received from a parishioner regarding the possibility of fostering goats. A discussion took place whereby at present, the herd of 60-65 goats, all in good condition with a variety of ages, there is no need to rehome any.

Therefore, It was  
**RECOMMENDED**

To reply thanks for request but not at this time and details would be kept for future possible rehoming of goats.

**117/24      MATTERS FOR INFORMATION**

**a. Planning Decisions**

**WTCA 24/11 – Manor Woods, Lynton**

Works to trees in a conservation area: To fell 2 no tree (x36 & x37) to ground level, volume reduction 1 no tree (0731) of low branch by 20% thin.

**APPLICATION APPROVED**

**WTCA 24/12 – Land near Manor Grounds and the Tennis Court, Lynmouth**

Works to trees in a conservation area: Risk management by removal of deadwood from 3 no. trees (0032)

**APPLICATION APPROVED**

**62/41/24/012 – 1 Longmead, Lynton**

Lawful development certificate for the proposed alterations to a side boundary wall together with creation of new gateway.

**APPLICATION APPROVED**

**62/41/24/009 – 2 The Esplanade, Lynmouth**

Proposed first floor rear extension with roof terrace.

**APPLICATION APPROVED WITH CONDITIONS**

The meeting closed at 8.30pm

Chairman

*A. J. Roberts*  
*7/10/24*

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY  
58 CHEMISTRY BUILDING  
CHICAGO, ILLINOIS 60637

RECEIVED  
MAY 15 1964

TO THE DIRECTOR  
FROM THE DEPARTMENT OF CHEMISTRY  
RE: [Illegible]

[Illegible text]

[Illegible text]

[Illegible text]

[Illegible text]

[Illegible handwritten notes]



- c. **ELECTRONIC TRANSACTIONS for Payment**  
Committee to authorise Finance Officer to make payments as listed in the report. It was  
**RESOLVED**  
That the attached list of payments be authorised for BACS transfer.

DG

- a. **Town Council Banking**  
Finance Officer submitted a report to Members regarding opening another bank account with a different provider for ease of BACS payments. FO had researched providers, and spoke to Members about one in particular which well recommended. It was **RECOMMENDED**  
To try the suggested banking provider (which is fully compliant with Financial Regulations).
- b. **Devon Communities Together Membership**  
The membership of the above is due for renewal. It was **RECOMMENDED**  
To renew this membership.
- c. **Underwriting Fund for Town Hall & Events Committee**  
An underwriting fund has become necessary for the Town Hall and Events Committee so they are able to pay acts in advance and source promotional material for the events. Councillor Hawkins requested £1000 from reserves be added to the budget for these purposes. In the meantime, as events are coming up, it was **RECOMMENDED**  
To use funds from Enterprise and Tourism Ear Marked Reserves for this.
- d. **Outdoor Activities Policy Review**  
Committee discussed this policy and no changes were required. Therefore it was **RECOMMENDED**  
To adopt policy for the coming 24 months, the review being due September 2026.
- e. **Parking Policy – Foreshore car park**  
Chair has drafted a policy for Foreshore carpark as there are concerns about Foreshore takings being 45% down. Cllr Hobbs felt the management of the car park needs to be addressed. However after further discussion, it was **RECOMMENDED**  
To adopt the policy as written and a copy is attached to these minutes. It is to be noted Cllrs Peacock and Hawkins voted against this.
- f. **Policy for removal of boats from Harbour**  
Committee discussed where to store the boats after the issues with Lower Lyndale Car Park and the delay in removing the boats before the busy Easter weekend. There was much discussion on possible solutions, and it was

DG

**RECOMMENDED**

To defer this item to the next Harbour Sub-Committee meeting for a discussion with the harbour group.

- g. Communication from parishioner relating to parking permit.**  
A request has been made for reimbursement on a residents permit used for 5 months. As it has never been a policy to reimburse these, it was

**RECOMMENDED**

To decline as the benefit to date is more than the permit cost.

**h. Toilets**

- i. Toilet closure regime and winter opening hours for those that stay open.**

After much discussion it was

**RECOMMENDED**

To shut the same toilets as last winter season. Lower Lyndale would remain open at night but CCTV cameras would be installed, and Flood Memorial Hall would close between 8pm and 8am (9am at weekends)

- ii. Payment release for installation invoice, there was much discussion on this topic, however it was**

**RECOMMENDED**

When requested the payment would be completed.

**i. Society of Local Council Clerks Membership**

Membership of SLCC is now due for renewal and it was

**RECOMMENDED**

To renew this membership.

**j. Exmoor National Park Authority**

ENPA would like to increase the area of work for LLTC, however Town Clerk is still awaiting a proposal so this item will be deferred.

**k. Budget Proposal 2025**

Chair requested of the committee, they email her with ideas of any projects they wish to go through the budget process. Budget proposals will be brought to Full Council next week.

**l. Grant Application from Life Education Wessex**

Request for a grant towards their work of providing health, well-being and drug prevention education to 170 children at West Exmoor Federation, as per last year. It was

**RECOMMENDED**

To decline.

**m. Chainsaw Course**

Authority sought to book 3 places on chainsaw training course for the workforce. It was

DG

**RECOMMENDED**

To approve this.

**n. Manor Update**

The Manor House inspection was attended by Cllrs Garrett, Rodway, Hobbs, Town Clerk and Finance Officer. Councillor Garrett updated committee, and all seems to be progressing well with a view to opening late 2025 – 2026.

127/24

**MATTERS FOR INFORMATION**

There were none.

D Garrett  
16/10/24,

The meeting closed at 8.55 pm

Chairman



**LYNTON & LYNMOUTH TOWN COUNCIL**  
**ACCOUNTS FOR PAYMENT - POLICY & FINANCE COMMITTEE - AUGUST 2024**

<u>DATE</u>	<u>Chq No.</u>	<u>PAYEE</u>	<u>AMOUNT</u>
<b>1</b>		<b><u>PAYMENTS BETWEEN MEETINGS OF COMMITTEE</u></b>	
17.07.24	CARD	TV Licensing	169.50 TV Licence
23.07.24	BACS	Heidi Baker Signs	64.00 Toilet signage
23.07.24	BACS	L. Williams	10.00 Refund for duplicate parking payment
29.07.24	CARD	TecStore	106.74 Coin Counting scales
09.08.24	CARD	Safetec direct.co.uk	10.08 Wraparound Safety Glasses
16.08.24	BACS	Healthmatic Ltd	46318.20 50% of Invoice for installation of entry system
		<b>Total</b>	<b>46678.52</b>
<b>2</b>		<b><u>PAYMENTS AGAINST BUDGET</u></b>	
		June/July Payments	3123.40 Payments between Meeting of Committee
03.07.24	DD	O2	13.06 Sim Card for Lift Phone
08.07.24	DD	Good Energy	35.58 Electricity @ Kiosk
08.07.24	DD	Right Fuel	651.11 Fuel - June 2024
10.07.24	DD	Barclaycard	54.92 Transaction Charges
15.07.24	DD	Takepayments	18.00 July charges
15.07.24	DD	HSBC	57.00 Bank charges May 2024
15.07.24	DD	Nayax	209.84 Toilet Machine charges - June
16.07.24	DD	Sage	42.00 July Payroll charges
17.07.24	DD	British Gas	703.40 Electricity @ Town Hall June 23
17.07.24	DD	EE	16.87 Workforce call out mobile
18.07.24	DD	British Gas	1195.28 Electricity Various Locations - June 2024
18.07.24	DD	AIBMS	478.31 June Transaction Charges
19.07.24	BACS	Staff	17217.62 July Payroll
22.07.24	DD	Source for business	1088.67 Water B/M Toilets
23.07.24	BACS	June/July Payments	173151.35 Payments from 17.07.24 Schedule
26.07.24	DD	HSBC	79.72 Bank charges to 4 July 2024
26.07.24	DD	Ford Lease	414.82 Ford Tipper lease
26.07.24	DD	Ford Lease	371.48 Car Park Van lease
30.07.24	BACS	PAYE & Pension payments	10246.57 June Payments
July		Petty Cash	15.98
July		Studio	251.25 Commission on parking tickets
		<b>Total</b>	<b>209,436.23</b>
<b>3</b>		<b><u>ACCOUNTS FOR PAYMENT</u></b>	
20.08.24	BACS	Staff	16,820.77 August Payroll
	BACS	All in One Services Ltd	95.04 Tea Towel/Tablecloth cleaning
	BACS	All in One Services Ltd	2,343.60 Toilet Cleaning & materials July
	BACS	Graham Ash	130.02 Anti syphon device for irrigation system
	BACS	D&I Bridgmans	235.21 Strimmer heads & cord, Padlock
	BACS	Devon County Council	44.28 Pension Recharge - July 23/24
	BACS	K.G. Dyer & Sons Ltd	2,159.89 Various works at Memorial toilets incl. new door frame
	BACS	EDF	319.60 Rhenish Tower electricity
	BACS	Flowbird	2,075.04 June/July transaction charges & Aug/Sept airtime
	BACS	Gavin Hendry	11054.4 Tree works across the Parish/Agency
	BACS	Guildford Press	228.00 Printing & supply of Car Park Permits
	BACS	Heidi Baker Signs	324.00 Pay to Pee' toilet signs
	BACS	Just Office	19.72 2025 Diaries
	BACS	Konica Minolta	191.82 Photocopier lease & copies
	BACS	North Devon Council	35,258.00 Business Rates Oct 24 - March 25
	BACS	Parking Associates	600.00 Car Park Enforcement Officer training
	BACS	RGB	172.81 Padlock/Cuprinol/Hammerite
	BACS	Strauss	529.44 Workforce uniform
	BACS	Devon County Council	5,156.02 August Pensions
	BACS	Inland Revenue	4,354.78 August PAYE
		<b>TOTAL</b>	<b>82,112.44</b>
		<b>TOTAL PAYMENTS</b>	<b><u>338,227.19</u></b>



**LYNTON & LYNMOUTH TOWN COUNCIL**  
**ACCOUNTS FOR PAYMENT - POLICY & FINANCE COMMITTEE - 18 SEPTEMBER 2024**

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>
<b>1</b>	<b><u>PAYMENTS BETWEEN MEETINGS OF COMMITTEE</u></b>	
21.08.24	CARD Goswell	976.03 Excess and VAT on Truck repairs
22.08.24	CARD Defib Store	156.00 Replacement defibrillator pads
22.08.24	DD Badger Van Hire Ltd	3900.00 52 weeks truck hire/insurance
03.09.24	DD HM Land Registry	3.00 Search charges
04.09.24	BACS S. Hill	200.00 Refund of holding deposit
05.09.24	CARD trophystore.co.uk	105.49 Allotment shield
10.09.24	CARD Pipe 10	96.00 Website URL
11.09.24	CARD Amazon	11.98 Mobile Phone case for workforce
16.09.24	CARD UPS Battery Shop	188.12 Replacement C/P Machine batteries
	<b>Total</b>	<b>5636.62</b>
<b>2</b>	<b><u>PAYMENTS AGAINST BUDGET</u></b>	
	July/August Payments	46678.52 Payments between Meeting of Committee
02.08.24	DD O2	13.06 Sim Card for Lift phone
07.08.24	DD BT	846.83 Phone/Broadband services
07.08.24	DD Good Energy	29.83 Electricity @ Info Kiosk Lynmouth
08.08.24	DD Right Fuel	608.34 Fuel - July 2024
12.08.24	DD Barclaycard	48.00 Transaction Charges
12.08.24	DD HMRC	23758.83 VAT 01.04.24 - 30.06.24
12.08.24	DD HSBC	40.00 Bank charges June 2024
14.08.24	DD British Gas	554.80 Electricity at various locations
15.08.24	DD Takepayments	18.00 August charges
15.08.24	DD Source for Business	37.92 Water at Hayloft
15.08.24	DD Nayax	218.03 Toilet machine charges - July
16.08.24	DD Sage	42.00 August Payroll charges
19.08.24	DD Vincents	478.59 Service Plans for Tractor & Kubota
19.08.24	DD EE	19.90 Workforce mobile
19.08.24	DD British Gas	610.03 Electricity @ Town Hall - July
20.08.24	BACS Staff	16820.77 August Payroll
20.08.24	DD AIBMS	650.07 July Transaction charges
22.08.24	DD Source for Business	2514.78 Water at various locations
23.08.24	BACS July/August Payments	20522.87 Part Payments from August Schedule
26.08.24	DD HSBC	153.68 Bank charges to 4 August 2024
27.08.24	DD Ford Lease	414.82 Ford Tipper lease
27.08.24	DD Ford Lease	371.48 Car Park Van lease
27.08.24	BACS July/August Payments	35258.00 Balance of Payments from August Schedule
27.08.24	BACS PAYE & Pension payments	9510.80 August Payments
August	Petty Cash	74.21
August	Studio	390.75 Commission on parking tickets
	<b>Total</b>	<b>160,684.91</b>
<b>3</b>	<b><u>ACCOUNTS FOR PAYMENT</u></b>	
20.09.24	BACS Staff	17,607.50 September Payroll
	BACS All in One Services Ltd	3,087.60 Toilet Cleaning & materials August
	BACS A & B Contractors	444.24 Scalpings & hire of tractor & dumper trailer - Allotment project
	BACS Blakewell Service Ltd	321.84 Strimmer parts & x2 Harness
	BACS Jerry Coward	168.00 Hedge Trimming Lydiate Lodge/Station Hill
	BACS D&I Bridgeman	57.15 Uniform/Consumables/Gate spring
	BACS DALC	144.00 Webinar training
	BACS Eagle Plant	459.12 Hire of Dumper - Allotment project
	BACS edf	318.21 Unmetered Electricity at the Harbour
	BACS Exmoor Heating	516.95 Repairs to leaks at T/Hall & B/Meadow toilets
	BACS The Flag Shop	25.97 Replacement flags
	BACS Flowbird	1,419.72 Aug transaction charges & Oct airtime
	BACS Flowbird	3,025.01 Maintenance 01/10/24 - 31/03/2025
	BACS Global4	161.81 Domain Registration
	BACS Steve Hobbs	1695.75 Repairs & Decoration of Poets Shelter
	BACS Just Office	103.16 Stationery and Duct Tape
	BACS Lyn Electrics	852.00 Works to Lyndale/Bottom Meadow/Town Hall toilets
	BACS Lyn Valley Garage	377.80 2 x tyres for Car Park Van & 1 for Truck
	BACS Nicholsons	302.62 Consumables for T/Hall, toilets & workforce
	BACS Playdale Playgrounds Ltd	425.47 x2 Swing Seats
	BACS RGB	204.91 Slabs for Allotment project
	BACS Strauss	54.61 Latex Knitted Gloves
	BACS Streetmaster	4,471.20 x6 Benches etc
	BACS Taylors Tool & Fixings	213.87 Small tools & consumables
	BACS TK Play Ltd	864.00 Patch repair to B/Meadow Play surface
	BACS Wallgate Ltd	4,001.40 Annual service plan 1.7.24-30.6.25
	BACS Devon County Council	5,151.86 September Pensions
	BACS Inland Revenue	5,126.50 September PAYE
	<b>TOTAL</b>	<b>51,602.27</b>
	<b>TOTAL PAYMENTS</b>	<b><u>217,923.80</u></b>

