

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 21 JULY 2021 AT 6.30PM

Present: **Councillors**
B Peacock (Chairman)
J Atherton
S Hibbert
A Rodway
C Sleep

Not on this Committee: L Logan

Officers: Town Clerk, Finance Officer, Town Council Secretary

097/21 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Harding, Patrinos and Pearce.

098/21 PUBLIC QUESTION TIME

There were no members of the public present.

099/21 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

There were none.

100/21 MINUTES

RESOLVED:

That minutes of the Policy & Finance Committee Meeting held on Wednesday 16 June 2021 be confirmed and signed by the Chairman as a true and correct record.

Councillor Logan joined the meeting at this point

101/21 MATTERS UNDER DELEGATED POWERS

a. FINANCIAL STATEMENTS

Financial statements for June 2021 had previously been emailed to Members and it was

RESOLVED:

Financial statements as attached to these minutes be approved.

b. SEASONAL UNDERTAKINGS

Statements of income and expenditure for June 2021 had previously been emailed to Members and it was

RESOLVED

That the reports be noted.

c. CHEQUES & ELECTRONIC TRANSACTIONS

A list of cheques and electronic accounts had previously been emailed to Members for consideration. It was

RESOLVED

That the attached list of payments be authorised for BACS transfer.

102/21 MATTERS FOR RECOMMENDATION

- a. **Budget Monitoring Statement Q1**
Papers were supplied prior to meeting by Finance Officer for Councillors consideration. A copy of the statement is attached to the signed minutes. It was
RECOMMENDED
To accept the Budget Monitoring Statement Q1.
- b. **ENPA – Farming in protected landscapes scheme**
A report has been received, outlining the scope and objectives of the Farming in Protected Landscapes programme for Councillors information and Councillor Patrinos will speak about this item at Full Council on 29 July 2021.
- c. **Weekly Parking Permits/4 Day Parking Permits Commission**
It has been brought to Councils notice the differing commission rates paid to the outlets selling the 4 day and weekly parking permits. In the interest of ethical governance it was
RECOMMENDED
To give all outlets the same commission.
- d. **Sanitary Disposal in the parish public toilets**
A quote has been received to provide bins and servicing. It was
RECOMMENDED
That because of the specialist nature of this Council can operate outside financial regulations, work with NDC and go for the best value contract.
- e. **Wallgate Commercial and Public Washrooms**
Communication was received from Wallgate outlining the necessary Increasing of maintenance fees for coming year. It was
RECOMMENDED
To continue with Wallgate on a 3 year fixed price contract.
- f. **Wringcliffe Bay – Geological Survey**
Committee discussed a safety assessment being carried out of the path down to Wringcliffe and possible solutions and it was
RECOMMENDED
To enlist the help of the Lynbridge Car park surveyor to check out the path with a view to getting an indicative price. The Footpath Closed sign, which is missing would be replaced, outlining the path being eroded and dangerous.
- g. **Lyn Valley Covid 19 Emergency Foodbank**
Committee discussed the future of the foodbank and it was felt it had fulfilled its purpose by helping those residents who were in crisis as a result of the pandemic. Remaining products could be transported to the North Devon Foodbank, and remaining funds could be offered to a volunteer driver/collection service to and from the ND Foodbank. It was
RECOMMENDED
To support the Volunteer running the foodbank in her suggestions and to keep alert of any significant changes in the situation.

h. Volunteer Awards Event

Communication has been received from North Devon Voluntary Services regarding working in partnership to jointly host a small presentation event. It was

RECOMMENDED

To host a presentation evening and Councillors to nominate before the end of July who they would like to consider for the award.

103/21 MATTERS FOR INFORMATION

There were none.

Meeting Closed 19.31 pm

Chairman