

# LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall  
Lee Road  
Lynton  
EX35 6HT

Date: 16 July 2021

## PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee **Wednesday 21 July 2021 at 6.30pm**. This will be held in the Main Hall of the Town Hall under Covid safety guidelines (social distancing of 2m, masks to be worn, sanitiser to be used).

Yours sincerely

**Kevin A Harris BA (Hons)**  
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda.

Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

### AGENDA

#### Part 1

1. **APOLOGIES for absence**  
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**  
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**  
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**  
To confirm the minutes of a meeting held on Wednesday 16 June 2021 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
  - a. **FINANCIAL STATEMENTS - June 2021**

*The 7 principles of public life*

*Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership*

- b. **SEASONAL UNDERTAKINGS - June 2021**
- c. **CHEQUES & ELECTRONIC TRANSACTIONS**  
For payment

## 6. **MATTERS FOR RECOMMENDATION**

- a. **Budget Monitoring Statement Q1**
- b. **ENPA – Farming in protected landscapes scheme**  
Committee to discuss the early explanation of this scheme.
- c. **Weekly Parking Permits/4 Day Parking Permits Commission**  
Committee to review commission for the different outlets selling permits.
- d. **Sanitary Disposal in the parish public toilets**  
A quote has been received to provide bins and servicing.
- e. **Wallgate Commercial and Public Washrooms**  
Increased maintenance fees for coming year.
- f. **Wringcliffe Bay – Geological Survey**  
Committee to discuss a safety assessment of the path down to Wringcliffe.
- g. **Lyn Valley Covid 19 Emergency Foodbank**  
Committee to consider the future of the foodbank.
- h. **Volunteer Awards Event**  
Communication from North Devon Voluntary Services regarding working in partnership to jointly host a small presentation event.

## 7. **MATTERS FOR INFORMATION**

There are none.

### **Part 2**

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be asked to withdraw

## 8. **CONFIDENTIAL MATTERS FOR RECOMMENDATION**

- a. **Work Hub**

### ***The 7 principles of public life***

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