

LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall
Lee Road
Lynton
EX35 6HT

Date: 15 March 2024

PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held at Lynton Town Hall on **Wednesday 20 March 2024 at 6.30pm.**

Yours sincerely

Kevin A Harris
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda. Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

AGENDA

1. **APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**
To confirm the minutes of a meeting held on Wednesday 21 March 2024 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
 - a. **INCOME & EXPENDITURE REPORT – February 2024**
Committee to adopt the February 2024 Income & Expenditure report.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

- b. **SEASONAL UNDERTAKINGS – February 2024**
Committee to authorise adoption of Undertakings.
- c. **BALANCE SHEET – MONTH 11**
Committee to receive the Balance Sheet for Month 11.
- d. **ELECTRONIC TRANSACTIONS for Payment**
Committee to authorise Finance Officer to make payments as listed in the report.

6. MATTERS FOR RECOMMENDATION

- a. **Social Media Policy**
Cllr Rodway to speak
- b. **Ear Marked Reserves**
Workforce vehicle replacement fund and Establishment IT replacement fund for review
- c. **Lyn Valley News**
Monthly Council communications page
- d. **Security Lights for Bottom Meadow/Lower Lyndale Toilets**
Councillor Logan to speak
- e. **Blacklands Shelter**
List of requested works for approval on an LLTC asset.

7. MATTERS FOR INFORMATION

- a. **The North Devon (Off-Street Parking Places) (Amendment) Order 2024**
Notice of Proposals

No decisions can be taken on items of business not on this agenda.

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