

LYNTON AND LYNMOUTH TOWN COUNCIL

ltc@northdevon.gov.uk
01598 752384

Town Hall
Lee Road
Lynton
EX35 6HT

Date: 14 May 2021

PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee **Wednesday 19 May 2021 at 7.30pm**. This will be held in the Main Hall of the Town Hall under Covid guidelines (social distancing of 2m, masks to be worn, sanitiser to be used).

Yours sincerely

Kevin A Harris BA (Hons)
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda.

Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

AGENDA

Part 1

1. **APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**
To confirm the minutes of a meeting held on Wednesday 21 April 2021 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
 - a. **FINANCIAL STATEMENTS**
April 2021
 - b. **SEASONAL UNDERTAKINGS**
April 2021
 - c. **CHEQUES & ELECTRONIC TRANSACTIONS**
For payment

6. MATTERS FOR RECOMMENDATION

- a. **Committee start time**
Committee to discuss time preferences.
- b. **Election of Vice Chairman**
Committee to select a deputy to Cllr Peacock.
- c. **Zoom Renewal Notification**
Committee to discuss future use of Zoom as a means of modern engagement.
- d. **Council Tenant/A&B Fencing Works**
Update on works to allotment fence and problems encountered.
- e. **RSPB**
Request for a 'pitch' on Manor Green, Lynmouth
- f. **Public Injury Incident Manor Green Access Road 11 May 2021**
Clerk to advise Council on this incident.
- g. **E-bikes on the Manor**
Item brought from Estates & Amenities. Cllr Hobbs to report.
- h. **Town Hall Tables**
Councillors to discuss cost of potential new tables.
- i. **Pig fields purchase update**
Clerk to advise on consultation phase and steps needed were a PWLB loan decided upon
- j. **Work Hub Project Update**
 - 1. Progress
 - 2. Synergy between hub and visit Lynton & Lynmouth Website

7. MATTERS FOR INFORMATION

- a. Enquiry by Stepping Stones for the fence in Bottom Meadow area to be repaired/replaced. Town Clerk has established they hold a full repairing lease for the land they occupy under the Agency Agreement which includes tenants provision of boundary measures and their upkeep.
No further Council action required.

Part 2

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be asked to withdraw

8. CONFIDENTIAL MATTERS FOR RECOMMENDATION

- a. **Pig Fields update (Commercially sensitive)**