

LYNTON AND LYNMOUTH TOWN COUNCIL

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01598 752384

Town Hall
Lee Road
Lynton
EX35 6HT

Date: 12 November 2021

PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held in the Council Chamber of the Town Hall on **Wednesday 17 November 2021 at 6.30pm.**

Yours sincerely

Kevin A Harris BA (Hons)
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda.

Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

AGENDA

Part 1

1. **APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about *items on the agenda*.
Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**
To confirm the minutes of a meeting held on Wednesday 20 October 2021 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
 - a. **FINANCIAL STATEMENTS – October 2021**

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

- b. **SEASONAL UNDERTAKINGS – October 2021**
- c. **CHEQUES & ELECTRONIC TRANSACTIONS**
For payment

6. **MATTERS FOR RECOMMENDATION**

- a. **Grant Application**
Lyn & Exmoor Museum
- b. **Town Council Parking Permits Policy Review**
- c. **Budget Town Council and Agency**
To discuss first draft budget 22/23.
- d. **Precept for 22/23**
To recommend level of precept for 22/23

7. **MATTERS FOR INFORMATION**

There are none.

Part 2

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be asked to withdraw

8. **CONFIDENTIAL MATTERS FOR RECOMMENDATION**

- a. **Flowbird Quotation**
To approve Flowbird quotation to upgrade Car Park Machine terminals to enable payment using contactless cards/smart devices & to install upgraded 4G modems.
- b. **Hayloft**
Brought from Estates & Amenities, with regard to insulation and heating options.

9. **CONFIDENTIAL MATTERS FOR INFORMATION**

- a. **Manor Hedge**
Brought from Estates & Amenities where the quotes were discussed and agreed.

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