

# LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall  
Lee Road  
Lynton  
EX35 6HT

Date: 11 June 2021

## PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee **Wednesday 16 June 2021 at 6.30pm**. This will be held in the Main Hall of the Town Hall under Covid guidelines (social distancing of 2m, masks to be worn, sanitiser to be used).

Yours sincerely

**Kevin A Harris BA (Hons)**  
**Town Clerk**

Members of the public may attend this meeting during discussion of Part 1 of the Agenda.

Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

### AGENDA

#### Part 1

1. **APOLOGIES for absence**  
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**  
Opportunity for members of the public to ask questions about *items on the agenda*. Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**  
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**  
To confirm the minutes of a meeting held on Wednesday 19 May 2021 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
  - a. **FINANCIAL STATEMENTS**  
May 2021
  - b. **SEASONAL UNDERTAKINGS**  
May 2021
  - c. **CHEQUES & ELECTRONIC TRANSACTIONS**  
For payment

- d. **PLANNING ITEM 62/41/21/011 – Aberlyn, 1 Tors Park, Lynmouth**  
Application to discharge section 106 agreement under application 62/41/12/019 to provide self-catering holiday lets instead of local needs affordable housing.  
<https://planning.agileapplications.co.uk/exmoor/application-details/22339>  
Brought forward from Estates & Amenities.

## 6. **MATTERS FOR RECOMMENDATION**

- a. **Minehead Motor Club**  
Request received to park on the Manor Foreshore on 27 June.
- b. **Lyn Lions**  
Request for the re-formed group to use Council Chamber for their meetings.
- c. **Valley of Rocks**  
Request for scattering ashes in Valley of Rocks.
- d. **Council Properties**  
Committee to discuss use of Council properties deferred to Policy & Finance from Estates & Amenities.
- e. **Indian Mobile Food Trailer – Outside Town Hall**  
For further discussion/feedback from local traders.
- f. **E-bike Rental Location**  
In light of Lower Lyndale carpark being unavailable for the e-bike rentals, Committee to discuss alternatives.
- g. **Pig fields update**
- h. **Work Hub Update**

## 7. **MATTERS FOR INFORMATION**

There are none.

## Part 2

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be asked to withdraw

## 8. **CONFIDENTIAL MATTERS FOR RECOMMENDATION**

- a. **Pig Fields**
- b. **Work Hub**