

LYNTON AND LYNMOUTH TOWN COUNCIL

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01598 752384

Town Hall
Lee Road
Lynton
EX35 6HT

Date: 10 September 2021

PUBLIC NOTICE POLICY AND FINANCE COMMITTEE

You are hereby invited to attend a meeting of this committee, to be held in the Council Chamber of the Town Hall on **Wednesday 15 September 2021 at 6.30pm.**

Yours sincerely

Kevin A Harris BA (Hons)
Town Clerk

Members of the public may attend this meeting during discussion of Part 1 of the Agenda.

Members of the public are also entitled to see the background papers to any report in Part 1 and copies of any such papers will also be supplied upon request on payment, in advance, of the copying charge.

AGENDA

Part 1

1. **APOLOGIES for absence**
Councillors report valid reasons for non-attendance to Town Clerk prior to meeting.
2. **PUBLIC QUESTION TIME**
Opportunity for members of the public to ask questions about *items on the agenda*.
Persons may speak for 3 minutes with a total period of 20 minutes allowed
3. **DECLARATION of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter. (S31; Localism Act 2011)
4. **MINUTES**
To confirm the minutes of a meeting held on Wednesday 21 July 2021 as previously circulated.
5. **MATTERS UNDER DELEGATED POWERS**
 - a. **FINANCIAL STATEMENTS – July & August 2021**

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

b. **SEASONAL UNDERTAKINGS – July & August 2021**

c. **CHEQUES & ELECTRONIC TRANSACTIONS**
For payment

6. **MATTERS FOR RECOMMENDATION**

a. **Grant Applications**

1. **Lyn Lions**
2. **Pleasuredome Theatre Company**

b. **LLTC – Application for monument/inscription Form**
Committee to review the £50 charge for ‘additional inscription on Memorial’

c. **Westerway Path**
Communication from ENP in Lynmouth about people falling on Westerway path.

d. **Dentist in Lynton & Lynmouth**
Councillor Patrinos to speak

e. **Licence Assignment – Rock House**
Committee to agree and give permission for current tenants to assign licence via appropriate process. This follows the successful commercial advertisement of the lease.

7. **MATTERS FOR INFORMATION**

a. **AGAR 20/21**
To note satisfactory completion of external audit of AGAR for 2020/21 with no matters arising.

Part 2

The Chairman will move that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest the press and public are temporarily excluded and they be asked to withdraw

8. **CONFIDENTIAL MATTERS FOR RECOMMENDATION**

- a. **Security System Quotation – Town Hall**
- b. **Sanitary bin Quotation**
- c. **Assignment of Rock House Lease**

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