

LYNTON AND LYNMOUTH TOWN COUNCIL

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Town Hall
Lee Road
Lynton
EX35 6HT

DATE: 22 January 2021

Dear Councillor,

You are hereby summoned to attend a meeting of Lynton & Lynmouth Town Council on **Thursday 28 January 2021 at 7.30 pm.**

This meeting will be conducted 'virtually' using the Zoom platform. The link for this meeting is here:

Join Zoom Meeting

<https://zoom.us/j/94557641250?pwd=aFJ5WTRrMW1LbWZHN29jMVJpbWpNdz09>

Meeting ID: 945 5764 1250

Passcode: 846217

Yours sincerely,

K. A. Harris BA (Hons)

Town Clerk

To: **Councillors**

C Sleep (Mayor)
S Hibbert (Deputy Mayor)
D Harding
P Hawkins
A Hobbs
A Meakin
J Patrinos
B Peacock
M Pearce
A Rodway
A Seckleman
(Vacancy)

PUBLIC ACCESS TO INFORMATION

Members of the public may attend this meeting for Part 1 of the agenda.

Members of the public are entitled to see the background papers to any report in Part 1

Copies of any such papers will be supplied upon request on payment in advance of the copying charge.

AGENDA (Part 1)

1. Public Question time.

Opportunity for members of public to ask questions ***about items on the agenda.*** Persons may speak for a maximum 3 minutes with a total period allowed of 20 minutes.

2. **Apologies for absence**
Councillors report valid reasons for non attendance to Town Clerk prior to the meeting.
3. **Declaration of Members Disclosable Pecuniary Interests**
Clerk to record any declarations of interest notified by members in respect of business specified on the agenda. A member may not participate in any discussion of a matter, or participate in any vote if they are present at a meeting and aware they have a disclosable pecuniary interest in the matter (S31; Localism Act 2011)
4. **Minutes:**
To approve as a correct record, minutes of Full Council Meeting of 17 December 2020.
5. **Police:** To receive any observations of the local Police
6. **Covid Matters**
Workforce cover during lockdown 3.
7. **Vacant Policy & Finance seat**
Request for any of the remaining members of Council prepared to take the vacant seat as Council is unable to co-opt as an election was called for, if this takes place in May 2021.
8. **Lyn Work Hub**
Council to establish a working party for the work hub. Councillor Patrinos to speak.
9. **Filers Travel – Request for signs Bottom Meadow Coach park**
Members to consider this request as Traffic Commissioner needs reassurances of the coaches overnight parking safety.
10. **Planning**
62/41/21/001 – Bay View House, Clooneavin Path, Lynmouth
Proposed loft conversion and alterations, including new dormer in the second floor and new entrance and access to the second floor from the road.

Planning Decision

62/41/20/025 – Old Laundry Studio, Cavendish Place, Lynton

Proposed change of use from former use class D1 artists studio/centre to rural enterprise centre with work hub offices and hot desk facilities, together with external alterations including replacement roof. **APPLICATION APPROVED WITH CONDITIONS.**

11. **Communications**
 - a. **Lyn Work Hub** – Letter from Church Secretary, Lynton United Reformed Church.
 - b. **Devon County Council** – Draft order North Walk Lynton, weight restriction ref: IMR/B17851
 - c. **Supreme Court decision on Business Interruption Insurance Claims**
 - d. **Inspection of Local Aids to Navigation – Trinity House**

12. **COMMITTEE REPORTS**

To receive and consider reports of the following Committees:

Estates and Amenities Committee **13 January 2021**

Minutes 151/20-157/20

Policy and Finance Committee **20 January 2021**

Minutes 158/20 – 166/20

13. **Report from Councillors and other Council Committees**

Councillors to advise and update Members on external matters and meetings

14. **Motions: To consider any Notices of Motions in order of which they have been received**
15. **North Devon Council:**
Report of North Devon Councillor on District Council business in the Parish.
Enquiries of North Devon Councillor
16. **Devon County Council:**
Report of County Councillor on County Council Business in the Parish.
Enquiries of County Councillor
17. **Town Clerk**
Report of the Town Clerk on Town Council business in the Parish
Enquiries of Town Clerk
18. **Questions:**
Chair and Town Clerk to receive questions on topics of immediate importance not covered on the agenda of this Council meeting.

No decisions can be taken on items of business not on this agenda.